

ANNUAL REPORT 2016

1. 0 MESSAGE FROM THE VICE-CHANCELLOR

The Vice Chancellors Message to 2016 Annual Report

The University of Fiji is traversing the global path to academic excellence and building knowledge based society. We are upgrading and modernizing our classroom facilities, the library, and other social and physical infrastructural aspects to create a conducive study environment for our students. One of the greatest assets of our institution is the vision of our founders to provide quality education at an affordable price. We have established the Vice-Chancellor's fellowship, in order to cater for those who cannot afford access to university education. The University of Fiji has the promise and potential to thrive and to play its role in consolidating a knowledge society in Fiji.



Prof. Narendra Reddy

The University of Fiji is fully registered as a university and is also the only University which has a Centre for i-Taukei studies, a Centre for Renewable Energy, a Centre for SMART technologies and a Centre for Climate Change Energy, Environment and Sustainable Development (CCCEESD). The Centre for Renewable Energy is collaboration between the University of Fiji, University of Alicante, Spain and the University of Papua New Guinea. The Centre for Climate Change, Energy, Environment and Sustainable Development is established to increase the research and policy making capacity of the university for sustainable development. These Centres add tremendous value to the internationalization process of the university and on its degrees.

At this juncture, we cannot forget the wreaked havoc in Fiji on February 20, 2016 by severe tropical cyclone Winston, at category 5 strength, followed by another adverse weather condition in the form of Tropical Cyclone Zena. The University of Fiji is a contributor to the Prime Minister's National Disaster Relief and Rehabilitation Fund, and in many ways the University community remained engaged in the rehabilitation and relief activities. Furthermore, the University of Fiji's Umanand Prasad School of Medicine was engaged in unremitting medical outreach work in the worst-affected areas. The University of Fiji suffered damage to its infrastructure and electricity outage was experienced over several days which resulted in the closure of the University of Fiji, and the loss of important teaching days. We should take note that the university community's enduring commitment to restore normalcy with rapidity was a huge factor in the loss of only a few teaching days.

In the context of Fiji as an evolving knowledge society faced with considerable competitiveness in tertiary education, the University of Fiji's survival necessitates remaining relevant to key internal and external stakeholders through using a knowledge-based development model. The University of Fiji's aim is to develop its students' capacity to respond to Fiji's many challenges to meet its national vision, among which include health care, education, poor parenting, the poor and the vulnerable, scant regard for progressive values as truthfulness and respect for each other.

At the endpoint of the year 2016, a total of 2307 students were enrolled in the various programmes offered by the Schools and the Centres. In April 2016, 323 students were conferred with degree and in the graduation ceremony convened in December, 276 students graduated under various programmes. At the end of the year, the University of Fiji's total number of graduates to date stood at 2,253; these work-ready graduates would leave numerous skills-application trails; a demonstrable testimony to the University of Fiji's contribution to the evolving knowledge-based society. The University of Fiji feels honored and privileged to have nurtured the students future for the betterment of the society.

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2. 0 COUNCIL

Name	Appointment by
APPOINTED MEMBERS	
Mr Anil Tikaram	Co-Opted Member
Pt. Bhuwan Dutt	Ex-Officio
Mr Arun Padarath	Arya Pratinidhi Sabha of Fiji
Mrs Vidya Wati Prasad	Arya Pratinidhi Sabha of Fiji
Pt Narendra Prasad	Arya Pratinidhi Sabha of Fiji
Mr Ravindra Varman	Arya Pratinidhi Sabha of Fiji
Mr Chandar Sen	Arya Pratinidhi Sabha of Fiji
Mr Parnesh Sharma	Arya Pratinidhi Sabha of Fiji
Mr Agni Deo Singh	Fiji Teachers Union
Mr Uday Raju	Dakshina India Andhra Sangam of Fiji
Mr Dewan Chand Maharaj	Shree Sanatan D P Sabha of Fiji
Mr Dalabar Singh	The Sikh Association of Fiji
Mr Manhar Narsey	Gujarat Education Society in Fiji
PS Education	Ministry of Education
Ratu Meli Q Saukuru	Ba Provincial Council
Prof. Altaisaikhan Khasag	Appointed by Senate
Mr Niteen Kant	Executive of Students Association
Mr Salvin Nand	Elected Non Professorial Member
Mr Jay Dayal	Co-Opted Member
Mr Govind Singh	Co-Opted Member
Mrs Savitri Chauhan	Co-Opted Member
Deans of School	Upon Invitation
Pt Kamlesh Arya	In Attendance
Mr Ravineet Sami	In Attendance

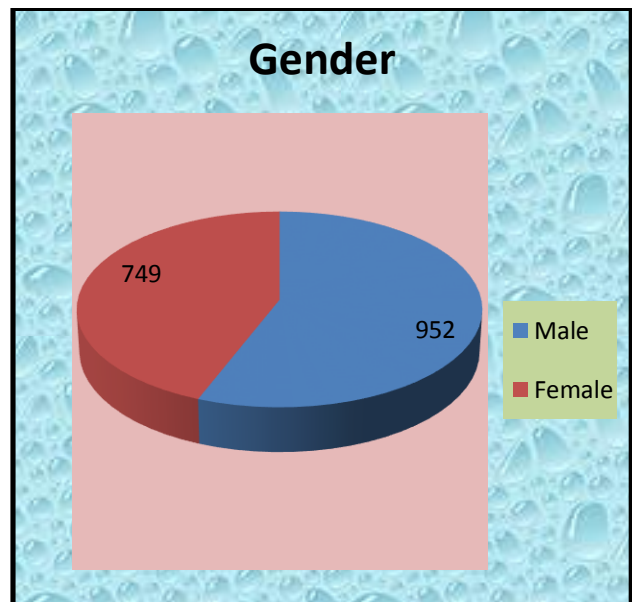
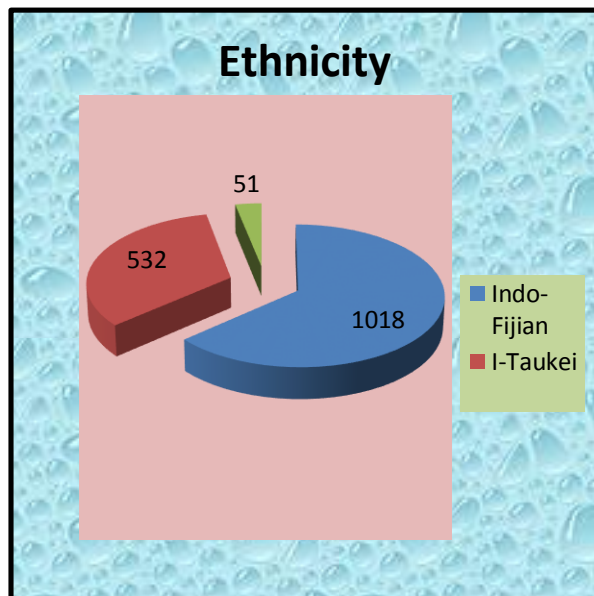
3. 0 STUDENT ENROLMENT

A total of 2307 students were enrolled in 2016 and the breakdown of the above is categorized into the following:

- a) Ethnicity and gender;
- b) Programmes; and
- c) subjects/levels/gender

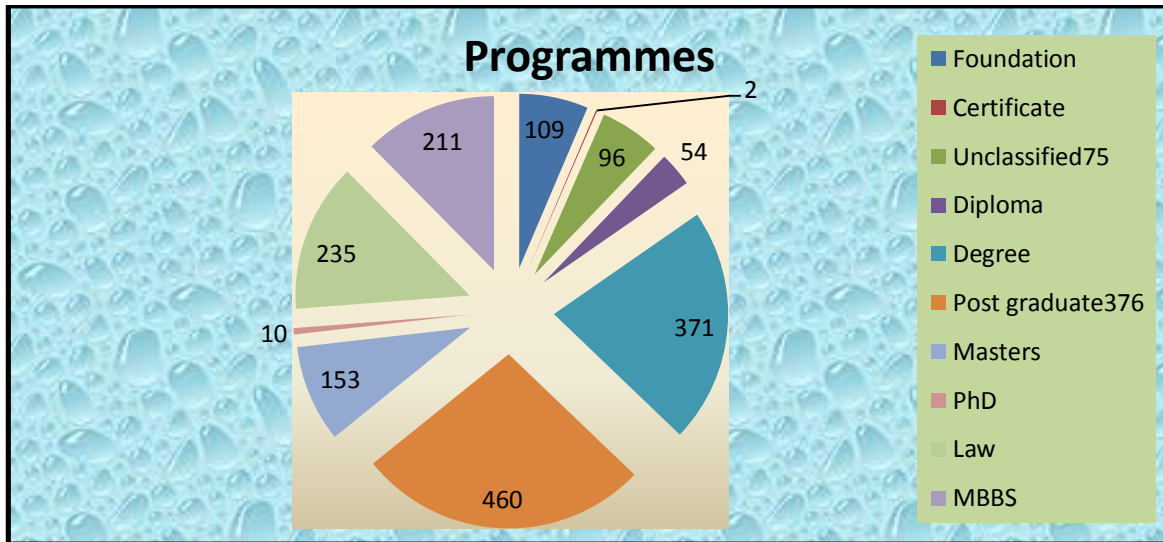
a) Ethnicity and gender

By Ethnicity and Gender	Indo-Fijian	I-Taukei	Others	Total
Female	805	515	78	1398
Male	543	289	77	909
TOTAL	1348	804	155	2307

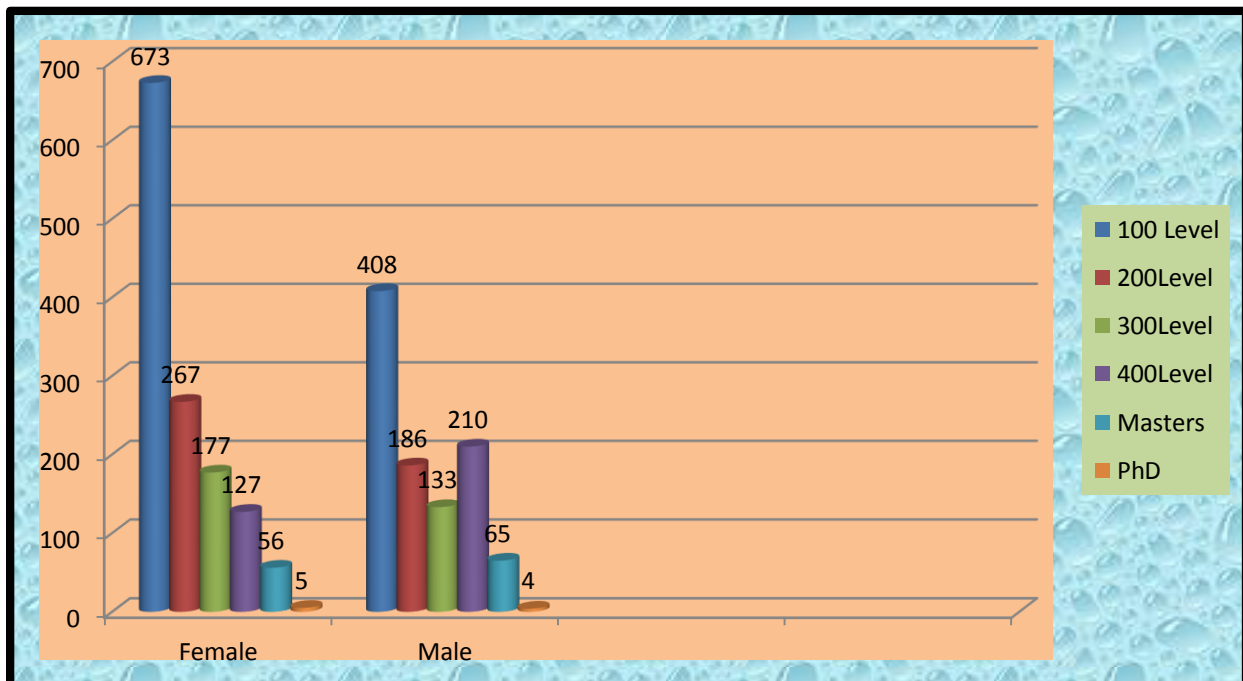


c) School/Centres - 2016

Programme	Fnd.	U/C	CIRA	CIS	SOBE	SOHA	SOST	SOL	UPSM	Tot.
No.of Students	92	110	59	75	385	554	286	350	436	2347



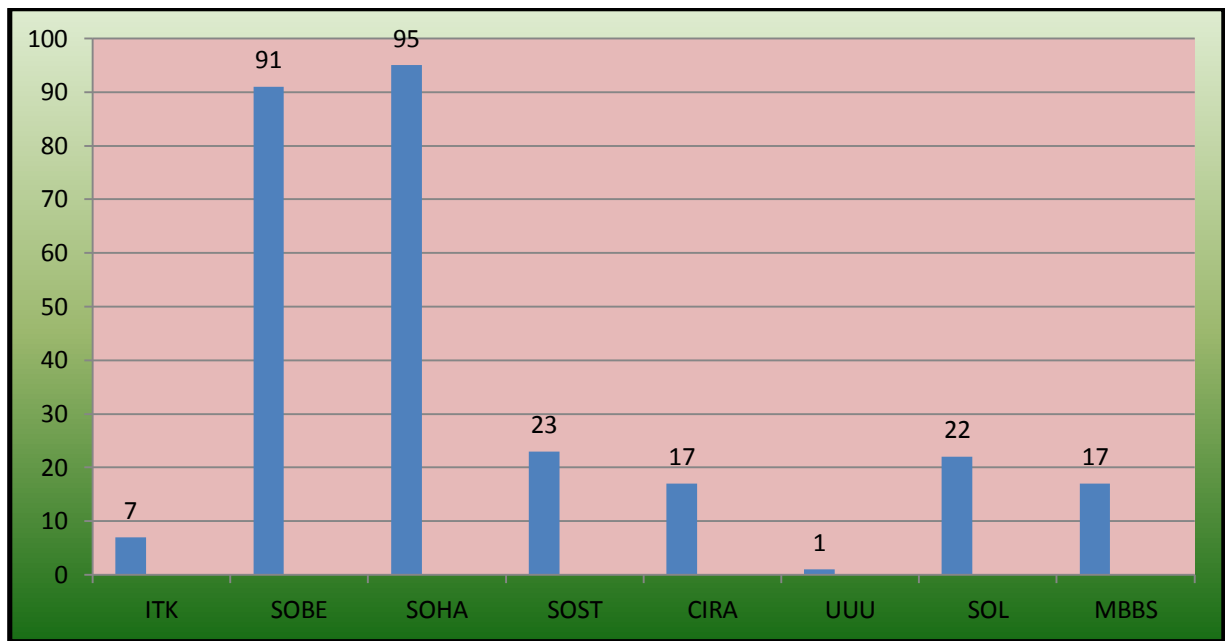
e). Enrolment in different levels breakdown into gender.



4.0 GRADUATION DATA

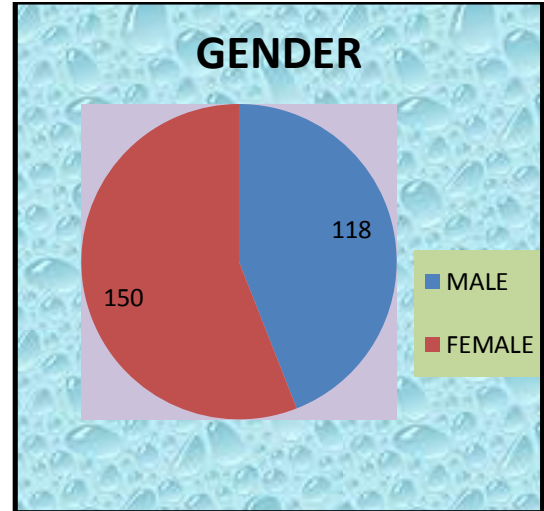
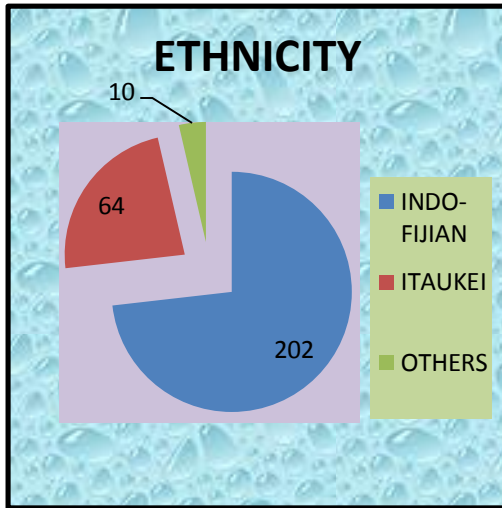
The table shows the graduation data breakdown into gender and ethnicity in different areas of study.

DEPT	CIRA	ITK	UUU	SOBE	SOHA	SOST	SOL	FND.	M	F	INDO-FIJIAN	I-TAUKEI	OTH.	TOT
NOS.	17	7	1	91	98	23	22	17	122	154	202	64	10	276



Graduates from different School/Centres



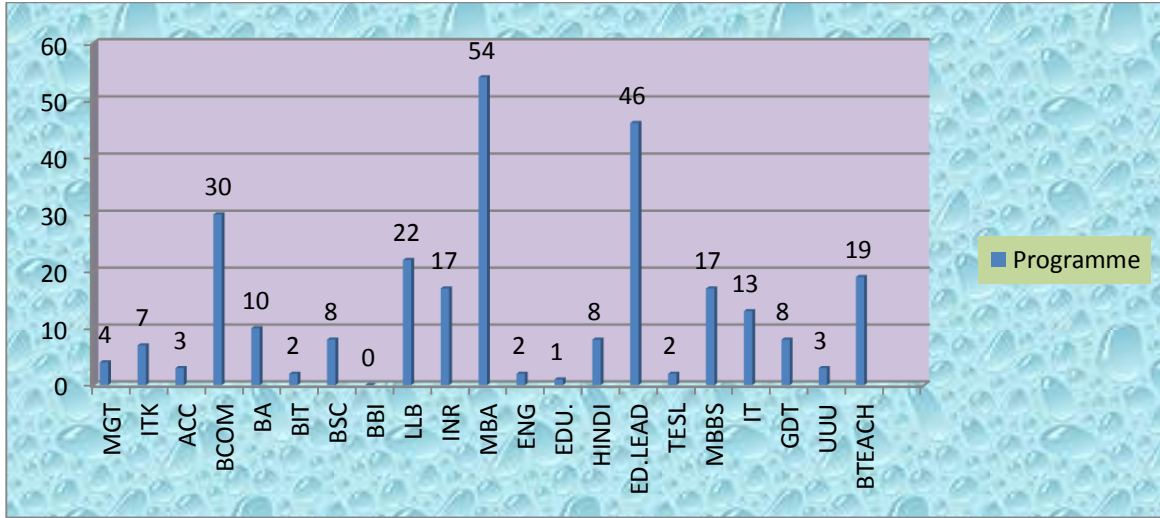


The breakdown of the graduates into gender and ethnicity

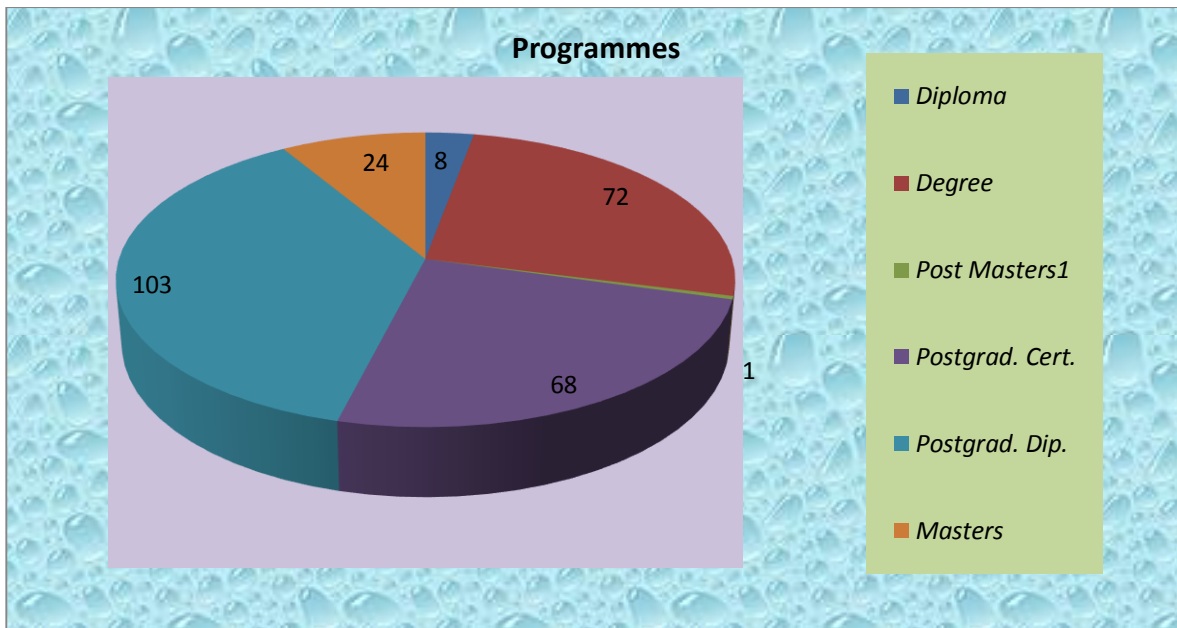
PROCESSES	DIPLOMA			DEGREE					PGCERT			PG DIP					MASTERS					P / M E D U										
	M	I	A	B	B	B	B	L	M	I	N	M	E	H	U	M	B	T	A	I	T		G	I	E	U	T	I	E	M	T	E
0	7	1	3	1	2	8	0	2	3	1	1	9	1	8	2	4	19	2	1	2	8	1	3	1	2	1	1	9	0	1	1	2
			0	0			2	6	5	7																						

The breakdown of graduates under different programmes for 2016.





Graduates under different Programmes for 2016.



5.0 STAFFING

STAFFING - 2016			
ACADEMIC STAFF			
Employee Classifications	Part Time	Permanent Full Time	Grand Total
Assistant Lecturer		19	19
Associate Professor		9	9
BNur Programme Planner		1	1
Lecturer	1	33	34
P/T Assistant Lecturer	9		9
P/T Lecturer	8	1	9
P/T Teaching Assistant	1		1
P/T Tutor	2		2
Professor		6	6
Project Manager		1	1
Research & Technical Officer		1	1
Senior Lecturer		17	17
Student Counselor		1	1
Tutor	2	2	4
University Librarian		1	1
Vice-Chancellor		1	1
Total Academic Staff	23	92	115

PROFESSIONAL STAFF			
Employee Classifications	Part Time	Permanent Full Time	Grand Total
Registrar		1	1
Assistant Registrar		1	1
Executive Director Finance		1	1
Manager Finance & Facilities		1	1
Marketing Officer		1	1
HR Manager		1	1
Manager ITS		1	1
Project Manager		1	1
Quality Assurance Officer		3	3
Research & Technical Officer		1	1
System Administrator		1	1
Administrative Officer		1	1
Total Professional Staff		14	14

PROFESSIONAL RELATED STAFF			
Employee Classifications	Part Time	Permanent Full Time	Grand Total
Administrative Assistant		10	10
Admissions Officer		1	1
Bookshop Staff		1	1
Examination Officer		1	1

Finance Assistant		2	2
Finance Officer		1	1
ICT Assistant		1	1
IT User Assistant		2	2
Laboratory Technician		1	1
Library Assistant	1	4	5
Media Relations Officer		1	1
Medical Laboratory Technician		1	1
Network Administrator		1	1
Nurse		1	1
Procurement Officer		1	1
Project Assistant - Technical	1		1
Research Assistant		2	2
Senior Finance Assistant		1	1
Senior IT Support Assistant		1	1
Senior Library Assistant		1	1
Student Assistant	1		1
Switchboard Operator		1	1
Total Professional Related Staff	3	35	38

SUPPORT STAFF			
Employee Classifications	Part Time	Permanent Full Time	Grand Total
Administrative Assistant		1	1
Canteen Staff		7	7
Chef		2	2
Cleaner	2	13	15
Electrician/Air-con Tech		1	1
Facilities Officer		1	1
Grounds man	1	5	6
P/T Research Assistant	3		3
PA		1	1
Plumber/Joiner		1	1
Research Assistant	1		1
Senior Finance Officer		1	1
Student Assistant	1		1
Total Support Staff	6	33	41

Staff Classification	Academic Staff	Professional Staff	Professional Related Staff	Support Staff	TOTAL
Total Number	115	14	38	41	208

Staff – Arrival

Full Name	Start Date	Position Description	Section Description	School	Employee Status Description
Navneel Shalendra Prasad	04/01/2016	Lecturer	Academic	SOBE	Permanent Full Time
Shane Krishneel Prasad	04/01/2016	Administrative Assistant	Professional Related Staff	OREG	Permanent Full Time
Surekha Mishra	04/01/2016	Administrative Assistant	Professional Related Staff	OREG	Permanent Full Time
Joel Anjaiya	11/01/2016	System Administrator	Professional Staff	OVC	Permanent Full Time
Manaini Marama Rokotuiwuna	01/02/2016	ICT Assistant	Professional Related Staff	OVC	Permanent Full Time
Nikeel Nishkar Kumar	01/02/2016	Tutor	Academic	SOBE	Permanent Full Time
Shivani .	15/02/2016	Assistant Lecturer	Academic	SOL	Permanent Full Time
Raijieli Lebaivalu Vasakula Tuivaga	19/02/2016	P/T Lecturer	Academic	SOL	Part Time
Napolioni Waqalevu	15/02/2016	Lecturer	Academic	SOL	Permanent Full Time
Visheshni Devi Chandra	15/02/2016	Assistant Lecturer	Academic	SOST	Permanent Full Time
Kamla Devi Prasad	17/02/2016	Nurse	Professional Related Staff	OREG	Permanent Full Time
Tajeshwari Devi	22/02/2016	Administrative Assistant	Professional Related Staff	OREG	Permanent Full Time
Anita Devi	16/02/2016	P/T Assistant Lecturer	Academic	UOF	Part Time
Suvishna Suvandana Singh	15/03/2016	Tutor	Academic	SOHA	Permanent Full Time
Pita Niubalavu Kalesita	15/02/2016	P/T Assistant Lecturer	Academic	SOL	Part Time
Rihana Bi	11/03/2016	P/T Tutor	Academic	SOST	Part Time
Praneet Anand Reddy	21/04/2016	P/T Assistant Lecturer	Academic	SOST	Part Time
Doreen Reena Roy	25/04/2016	P/T Assistant Lecturer	Academic	SOST	Part Time
Anshu Akashveenam	04/05/2016	Research & Technical Officer	Academic	OVC	Permanent Full Time
Ashleen Prasad	09/05/2016	Procurement Officer	Professional Related Staff	OVC	Permanent Full Time
Bijend Prasad Ram	09/05/2016	Senior Lecturer	Academic	UPSM	Permanent Full Time
Kalesi Rokobeta	02/06/2016	Lecturer	Academic	UPSM	Permanent Full Time
Kushaal Kirtesh Raj	06/06/2016	Lecturer	Academic	SOST	Permanent Full Time
Navin Kumar	14/06/2016	Groundsman	Support	OVC	Permanent Full Time
Jovilisi Canigata	14/06/2016	Cleaner	Support	OVC	Permanent Full Time
Ranjita Devi	14/06/2016	Cleaner	Support	OVC	Permanent Full Time
Sanjina Sarika Lata	14/06/2016	Cleaner	Support	OVC	Permanent Full Time
Roshni Devi	21/06/2016	Bookshop Staff	Professional Related Staff	OVC	Permanent Full Time
Zara Habib	04/07/2016	Student Counselor	Academic	OVC	Permanent Full Time
Divya Kamlesh Singh	01/07/2016	Lecturer	Academic	UPSM	Permanent Full Time
Sarin Lata	08/07/2016	Switchboard Operator	Professional Related Staff	OREG	Permanent Full Time

Taitusi Kotoisavusavu	14/07/2016	Library Assistant	Professional Related Staff	OREG	Part Time
Rosalie Realino Muertigue Palaroan	01/08/2016	Senior Lecturer	Academic	SOHA	Permanent Full Time
Logapila Laveti	29/07/2016	Cleaner	Support	OVC	Permanent Full Time
Jioji Kotobalavu	27/07/2016	P/T Lecturer	Academic	SOL	Part Time
Salesh Kumar	25/07/2016	Lecturer	Academic	SOHA	Permanent Full Time
Jafreen Shifazia Khan	15/08/2016	Assistant Lecturer	Academic	SOL	Permanent Full Time
Kaushal Kumar	05/09/2016	Electrician/Air-con Tech	Support	OVC	Permanent Full Time
Parnish Ram	12/09/2016	Plumber/Joiner	Support	OVC	Permanent Full Time
Varsha Fariyal Bano	15/08/2016	Assistant Lecturer	Academic	SOL	Permanent Full Time
Elick Ashwin Narayan	13/09/2016	Senior Lecturer	Academic	UPSM	Permanent Full Time
Sumintra Mani Goundar	19/09/2016	Finance Officer	Professional Related Staff	OVC	Permanent Full Time
Gyaneshwar Rao	07/10/2016	Senior Lecturer	Academic	SOBE	Permanent Full Time
Ajantha Perera	26/10/2016	Research & Technical Officer	Professional Staff	OVC	Permanent Full Time
Jashnil Kumar	17/10/2016	Research Assistant	Professional Related Staff	CST	Permanent Full Time
Havish Vishal Naidu	22/12/2016	P/T Research Assistant	Support	OVC	Part Time
Sonal Shivangani	21/12/2016	Media Relations Officer	Professional Related Staff	OVC	Permanent Full Time
Lionel Prakash Joseph	22/12/2016	P/T Teaching Assistant	Academic	SOST	Part Time

Staff – Departure

Full Name	Resignation Date	Position Description	Section Description	School	Employee Status Description
Madhu Rekha Chand	15/04/2016	Administrative Assistant	Support	SOST	Permanent Full Time
Suklesh Bali	31/12/2016	Lecturer	Academic	SOHA	Permanent Full Time
Neha Namrata Naidu	03/08/2016	Senior Finance Officer	Support	OVC	Permanent Full Time
Jagdish Prasad	31/12/2016	Cleaner	Support	OVC	Part Time
Muninarvada Reddy	25/05/2016	Cleaner	Support	OVC	Permanent Full Time
Frangel R.T. Chipongian	15/09/2016	Associate Professor	Academic	UPSM	Permanent Full Time
Amrit Lal	11/05/2016	Cleaner	Support	OVC	Part Time
Nemani Saravaki Tuifagalele	31/12/2016	P/T Assistant Lecturer	Academic	SOL	Part Time
Melissa R Payumo	31/12/2016	Senior Lecturer	Academic	UPSM	Permanent Full Time
Altaisaikhan Khasag	15/03/2016	Professor	Academic	UPSM	Permanent Full Time
Aman Deo	30/04/2016	Assistant Lecturer	Academic	SOST	Permanent Full Time
Wallejon De Vera Paras	31/01/2016	Senior Lecturer	Academic	UPSM	Permanent Full Time
Maria Alicia Serdon Lizano	31/01/2016	Senior Lecturer	Academic	UPSM	Permanent Full Time
Ramendra Prasad	19/04/2016	Lecturer	Academic	SOST	Permanent Full Time
Nikleshwar Datt	28/06/2016	Lecturer	Academic	SOST	Permanent Full Time

Marika Vacokowale	23/05/2016	Facilities Officer	Support	OVC	Permanent Full Time
Nalin S. Goundon	31/12/2016	Manager ITS	Support	OVC	Permanent Full Time
Ronald Rajneel Deo	11/05/2016	Chef	Support	OVC	Permanent Full Time
Tikiri Nimal Herath	15/06/2016	Associate Professor	Academic	SOBE	Permanent Full Time
Bindhu Joseph Iype	09/03/2016	BNur Programme Planner	Academic	UPSM	Permanent Full Time
Eleni Toroca	06/04/2016	Cleaner	Support	OREG	Permanent Full Time
Bayasgalan Jambaldorj	15/03/2016	Senior Lecturer	Academic	UPSM	Permanent Full Time
Victoria Genevieve Reeve	15/03/2016	Senior Lecturer	Academic	SOHA	Permanent Full Time
Vincent James Higgins	15/07/2016	Associate Professor	Academic	UPSM	Permanent Full Time
Frances Ruth Irwin	15/07/2016	Professor	Academic	SOHA	Permanent Full Time
Rigendra Ashnil Lal	31/12/2016	Tutor	Academic	SOHA	Part Time
Aaron Vinek Dutt	19/02/2016	P/T Research Assistant	Support	CST	Part Time
Mishal Minash Prasad	15/02/2016	P/T Research Assistant	Support	CST	Part Time
Kirti Bandana Ram	09/06/2016	Research Assistant	Support	OVC	Part Time
Vikrant Chandra	30/11/2016	P/T Lecturer	Academic	SOL	Part Time
Mere ilivula Raviakara	13/07/2016	Cleaner	Support	OVC	Permanent Full Time
Asinate Maria Raga	31/12/2016	Student Assistant	Support	OVC	Part Time
Senitiki Vosagaga	02/03/2016	Groundsman	Support	OREG	Part Time
Raijieli Lebaivalu Vasakula Tuivaga	31/12/2016	P/T Lecturer	Academic	SOL	Part Time
Visheshni Devi Chandra	25/11/2016	Assistant Lecturer	Academic	SOST	Permanent Full Time
Anshu Akashveenam	07/06/2016	Research & Technical Officer	Academic	OVC	Permanent Full Time
Jai Ritnesh Chandra	28/02/2016	Assistant Lecturer	Academic	SOBE	Permanent Full Time

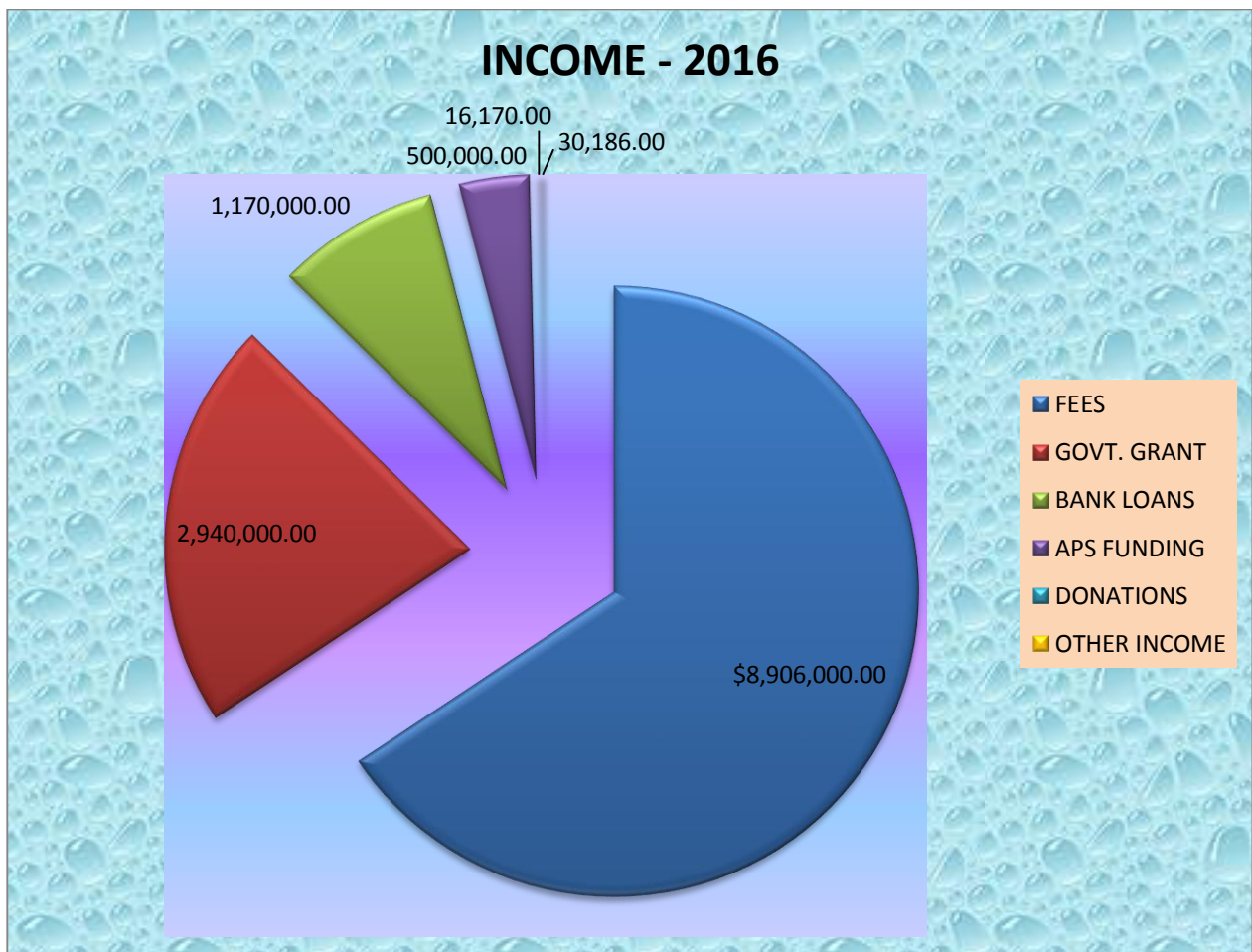


Farewell function for IT Manager Mr. Nalin Goundon

6.0 GOVERNMENT GRANT ACQUITTALS & SCHOLARSHIP

INCOME – 2016

Funding Agency	Fees	Donations	Gov Grant	Other Income	APS Funding	Bank Loans	TOTALS (\$)
Amount	\$ 8,906,402.00	\$ 16,170.00	\$ 2,940,992.00	\$ 30,186.00	\$ 500,000.00	\$ 1,170,000.00	\$ 13,563,750.00



7.0 SCHOOLS & CENTRES

Foundation Studies Programme

7.1.1 Enrollment

The Foundation Studies Programme consists of four strands , with a total of twelve subjects being offered. Foundation Studies offer courses in both semesters one and two. Enrolments include Foundation Studies and Unclassified Program offered in both the semesters. Once students successfully complete Foundation Studies Programme, they enter into full degree program here at The University of Fiji.

Enrolment for 2016:

Semester 1

Foundation	:	87
Unclassified	:	83

TOTAL		170

Semester 2

Foundation	:	53
Unclassified	:	51

TOTAL		104

Percentage Pass Rate for Semester 2, 2016

Course Code	Course Coordinator	NO. Enrolled	No. Sat	No. Passed	% Passed	EX	XX
LLCF12	Ms. Sanjaleen Prasad	77	59	43	73%	4	14
ECOF12	Mr. Nikeel Kumar	14	8	8	57.14	4	2
ACCF12	Mr. Shivneil Raj	10	7	4	57%	1	2
CHEF12	Mr. Sanjay Singh	25	23	20	87%	2	0
BIOF12	Mr. Danian Singh	24	22	18	82%	1	1
CSAF12	Mr. Neeraj Sharma	23	14	13	56%	5	4
HICF12	Ms. Parvin Lata	6	4	4	67%	0	2
HISF12	Ms. Manulawa	10	5	5	50%	1	4
GEOF12	Ms. Anita Devi	13	8	7	53%	0	5
ITKF12	Ms. Amelia Tuilevuka	7	5	5	71%	2	0

Foundation Studies enrollments for Semester 1 and 2

Semester	FSSC	FC	FSC	F	FITMTH	Total	Foundation Year Total	Unclassified Studies	Unclassified year total Year Total	Total
1	23	15	35	9	5	87		83		
2	13	8	23	6	4	54	141	51	134	275

Foundation Mathematics and Physics were not offered in Semester II due to shortage of staff to teach – Mr. Nikleshwar Dutt [Mathematics] and Mr. Ramend Prasad [Physics] had resigned from their posts.

7.1.2 Teaching and Learning

Teaching staff for Foundation Studies Programme are based at the Saweni Campus and there are two Part-timers for Foundation Social Science who coordinates Foundation History and Geography and they are on contract basis. Foundation English is also offered in Suva Campus through face-to-face session for the first time with the availability of a Part-Time LLC Staff based in Suva. There is ample support provided to students and staff use Moodle regularly for information regarding their respective courses.

The first Foundation Meeting for all Foundation and Unclassified students was held in Week 3 of Semester, 2 on 2nd August, 2016. Some of the items for discussion included the following:

- **Attendance and Monitoring ;**

Students were informed about the mandatory attendance in **lectures, tutorials and labs**. This practice will also help teaching staff to categorize students who often miss classes and are at risk of failing their assessment. Lecturers were advised to forward their names of “*At Risk*” students to the Co-directors and TLDU Staff by week 5 for further action.

- **Teaching and Learning ;**

- Students have been asked to access Moodle regularly for information regarding their courses.
- A Foundation Studies Notice Board has been placed outside Manpreet’s Office. All announcements and events will be posted on the board to create awareness amongst the students.
- Students have been informed about the significance of their behavior, attendance, course assessment and participation in classes.
- Lecturers have been asked to identify students who are doing their course for the first time and provide them with additional support as required.

Grievance:

- Students have been asked to raise grievances with their lecturers first, as they are the first contact point and persons before approaching Co-Directors, who can then advise the students to seek University Counselor's assistance.

7.1.3 Peer Review

All Foundation teaching staff were peer evaluated by the various departments to ensure quality in the teaching and learning process. There were no major concerns reported to Foundation Co-Directors. Classes were observed for part-timers as well.

7.1.4 Online Learning

A lot of emphasis has been placed on online learning as a means of providing education to those who for some reason cannot attend lectures on a regular basis. However, since foundation is a critical level for students making a transition from secondary schools to the Universities, it is important that face-to-face classes are also conducted. Thus, blended mode of learning is encouraged.

7.1.5 Professor Ramesh Sharma's visitation

Pleasing to note that many Foundation Staff have started to employ strategies for online learning in their respective classes after Professor Sharma's visitation in Semester 1, 2016. Foundation LLCF12 has started using E-learning platform as per the trainings provided by Professor Sharma.

7.1.6 Marketing and Registration

Earlier this year, VC had emphasized on closure of Foundation programme and as a result some schools were advised accordingly and new Foundation students were not enrolled in the second semester, 2016. However, later this year VC agreed to continue offering Foundation from 2017. We have suffered setbacks during marketing trips but are hopeful that high school students later received the updated message about offering of Foundation Programme in 2017.

7.1.7 Student Attrition

Foundation Team were asked to rectify means to work on retaining students at the University and ensure they complete Foundation Studies to be able to effectively trickle into our various undergraduate Programme of their choice. Staff was also asked to keep proper records of student's profile for the courses they teach from semester I, 2017 and were reminded to note that student counselling requests should be routed through the Quality Assurance Department vis-a-vis the Coordinator Ms. Vaciseva Rabonu.

7.1.8 Course Outline 2017

Foundation lecturers were also reminded to fortify their course outline to the most recent version that will be circulated shortly. Assessment section must include tentative dates of submission along with the marking criteria. Short test dates are to be provided in the course outline along with the list of all the supplementary reading materials. All the reading materials must be updated to include recent publications.

7.1.9 Tutorial Sessions

It is imperative that all courses delivered at Foundation Level have a robust, structured and institutionalize our Tutorial System. The Coordinators should keep a comprehensive report of tutorial sessions in terms of the following:

- Tutorial Activities given to students;
- Duration of each activity;
- Rubric given to students so that marking criteria is precisely spelt out;
- Tutorial activities must reflect the contents taught in lectures;
- Tutorials to be captured in the Course Outline;
- Student satisfaction and entailment.

As a means to strengthen teaching, Foundation Staff will be required to provide brief notes on their teaching pedagogy from semester 1, 2017. The staff was also reminded to provide weekly feedback to students on their performance and closely monitor at risk students.

Co-Directors Foundation Studies

Manpreet Kaur and Priyatma Singh

8.0 School of Humanities and Arts

8.1 Introduction

School of Humanities & Arts (SOHA) has established itself as an important School of the University of Fiji with a commendable national and international profile. Its programs in Education, Language, Literature & Communication continue to attract students from year 1 to PhD and EdD levels. This year at the University Graduation we had a number of students graduating in English and Education with post graduate diplomas and degrees apart from undergraduate qualifications. School of Humanities & Arts consists of the Department of Language, Literature & Communications and the Department of Education.

8.2 Department of Education

The Department offers programmes and courses to ensure we have knowledge based society. The Department offers a Bachelor of Teaching Degree for primary teachers and a Graduate Diploma in Teaching Degree for secondary school teachers. Programmes within the Department of Education prepare graduates for professional careers in teaching, research, and professional practice. Master's studies are offered in Educational Leadership and in Teaching. The Doctor of Education degree for established professional educators provides teachers with advanced skills and internationally recognized qualifications in education. We are driven by a desire to ensure that education helps everyone reach their full potential and contributes to building a knowledge based inclusive society.

8.2.1 Staff Farewell

Prof Ruth Irwin left the department in July to join the University of Aberdeen in Scotland.

8.2.2 Posthumous award

The department awarded a posthumous award to Late Ms. Archana Vikashni Lata for Postgraduate Diploma in Educational Leadership. Late Ms. Lata had been a student at the University of Fiji from the year 2013. She passed away on 28th January, 2016. Her award was collected by her husband Mr. Abhilesh Dayal.

8.2.3 Visit to Students affected by Cyclone Winston in Rakiraki -17th March, 2016

Fiji took a direct hit by Tropical Cyclone Winston over the weekend of 20th February, 2016. This was strongest tropical cyclone to strike the island nation and it had made a direct land fall in Rakiraki coming from Koro Sea. The Education Department had about 30 students enrolled in different education programs this semester from Rakiraki. As such the staff members thought of visiting them and offering our sympathies and consolation. We took with us small stationery

packs that could be given to affected children in the schools. Ms. Prathika Gounder, Mr. Ruveni Tuimavana and Dr. Wahab Ali visited the students.

The team not only visited our students but also visited some of the schools affected by the cyclone. The students were really pleased to see us and were overwhelmed by some of our supportive measures put in place so that they could complete their studies effectively. The Department is thankful to those members who contributed financially in making the trip a success. The Assistant Registrar also contributed financially towards this worthy cause. The department acknowledges the external donors such as the Bula Vision Group from Australia, Paperpower and Mr. Divnesh Kumar of Lautoka. Tavua and Ba students will be visited this week. Thank you all for making the trip a success.



8.2.4 FTRA Teacher Induction Program (18th – 19th August 2016)

The Fiji Teacher Registration Authority (FTRA) held a very successful teacher induction program at the University of Fiji from 18th to 19th of August, 2016 for our graduate diploma in teaching students.



Graduate Diploma of Teaching students with Mr. Pravin Nath (DEOW) and Mr. Pranil Deo (FTRA)

The Graduate Diploma in Teaching students gained a lot during the two day workshop as the presenters included the directors of various sections of Ministry of Education. A total of 21 trainee teachers from the University of Fiji were inducted into the teaching profession on 19th August, 2016. The opening of the workshop was attended by the Vice Chancellor, Deans of all the faculties, Registrar and all the staff members of School of Humanities and Arts. The Assistant Registrar, Mr. Sanjai Singh welcomed everybody and highlighted the important role of such induction programs.

Teacher induction program plays a vital role in the success of a teacher in the school system and it is the fundamental element of a stable education system. When one talks about the contemporary issues in education in Fiji, teacher induction is one of them. This is an issue as it determines the success and sustainability of teachers in the school system. The new graduates need to be furnished with the laws of the government dealing with the teaching profession. These laws are not taught at the tertiary institutes but learnt through the teacher induction program to provide high quality teachers for our classrooms. It is important that those joining the teaching force must undergo a detailed induction program. This in turn would ensure that teachers know about the expectations of Ministry of Education, their rights as a teacher and the other finer details about the teaching profession. All the participants were awarded certificates by the Divisional Education Officer Western, Mr. Pravin Nath.

8.2.5 Career Teachers' Workshop – 2016

The 3rd Careers Teachers' Workshop was successfully organized on 21st May 2016. There was a very good turnout of the careers' teachers from the Western Division. Altogether 48 careers teachers from 43 secondary schools attended the workshop.



The participants with Divisional Education officer, Mr. Albert Wise and staff members

While giving his welcome address the Vice Chancellor, Professor Prem Misir stressed the important role played by the careers teachers and welcomed everyone to the workshop. The workshop was officially

opened by the Permanent Secretary for Education, Mr. Iowane Ponipate Tiko. In his opening address he highlighted the importance of guiding and advising students in making wise career choices. Choosing career paths wisely can help students set professional goals and develop strategies for getting where they want to be. Part of choosing an appropriate career path involves making an honest self-evaluation of talents, abilities and interests.

Presentations were made by the staff from the Careers and Counseling section of the Ministry of Education, Fiji Higher Education Commission, Tertiary Education Loans Scheme and other corporate organizations. The Deans or the representatives did their presentations in the afternoon session highlighting the different programs and courses offered by their Schools and why students should enroll in them. The program was officially closed by the Divisional Education Officer Western, Mr. Albert Wise at 4.00pm who conveyed the Ministry's appreciation to the University for assisting them in training the Careers Teachers

8.2.6 Staff Development Workshops

i) Writing Course Description and Formulation of Learning Outcomes Using Bloom's Taxonomy" - 4th February, 2016.

The workshop was conducted by Dr. Wahab Ali to emphasize the importance of bloom's taxonomy in teaching and learning to promote higher order thinking as we progress to higher level studies. The session also trained the academic staff on preparing a uniform course outline for all courses and programmes. Developing learning outcomes for different domains and pitching it at the required level of Fiji Higher Education commission qualification framework was the important aspect of this training.

ii). Staff Development Workshop - 7th May, 2016.

This workshop was organised to assist the academic staff in learning pedagogical approaches that enhance student learning. The following was the key concepts covered:

- Developing and Planning: Evidence-based teaching and learning
- Motivating and Engaging Students -*Making Learning Meaningful*
- Developing Pedagogies for Adult Learning
- Emotional Intelligence: *A Tool for Building Relationships*

iii). Understanding Students is the Key to Be a Good Professor' - 16th June, 2016.

The discussion forum gave a very engaging opportunity where academic staff engaged in active discussions and shared their views on a research article that identified key attributes of good professors. The discussion was from the point of view of students to teaching quality, student attrition and student completion rates that can be strengthened at the University

8.2.7 External Review

The external review was conducted by Charles Kivunja who is an Associate Professor in Pedagogy and Leadership at the University of New England, Australia. It was stated in the report that the programs are well undergirded by



relevant theoretical frameworks and have in the main, clearly stated learning outcomes and comprise core and supplementary units that adequately support students' pursuit of the stated learning outcomes and graduate attributes. The report further stated that the curricula aligns well with the accreditation of the Fiji Higher Education Commission, where relevant, and fully meets the FQF and requirements. Dr Charles was pleased to see that the number of courses included teaching of critical thinking and problem solving skills, ICT literacy and awareness of global issues as these graduate attributes are part of the skills essential for successful work for the 21st century world.

8.2.8 2016 Philosophy of Education Society of Australasia (PESA) Conference

The University of Fiji's Department of Education played a key role in the international Philosophy of Education Society of Australasia (PESA) Conference held at Warwick, Fiji from 8-12 December, 2016, on the theme *Knowledge Ecologies*. Former Professor in the Education Department, Ruth Irwin, was instrumental in bringing this prestigious international conference to Fiji, thus The University of Fiji got an opportunity to be a part of the organizing committee.

During the five day conference academics from the University of Fiji also presented papers aligned to the theme. Dean for the School of Humanities and Arts, Associate Professor Wahab Ali, Head of Department Education, Ms. Prathika Goundar, Mr. Ruveni Tuimavana, Ms. Rigieta Lord, Ms. Atelini Bai, Lecturers from the Department of Language, Literature and Communication, Ms. Manpreet Kaur and Ms Sanjaleen Prasad were amongst the many international presenters partaking in the conference and presented their papers. We had participants from Australia, New Zealand, Hong Kong, China, Japan, Singapore, Taiwan, Canada, Hawaii, Fiji and Korea

The keynote speakers: Ronald Barnett, an Emeritus Professor of Higher Education at University College London Institute of Education, Dr. Tupeni Baba and Professor Richard Dick, Bedford Emeritus Professor at the University of Waikato and the Auckland University of Technology and President of the Royal Society of New Zealand deliberated on the theme of the conference exploring a diversity of cultural epistemologies, sustainability and social organization in relation to Educational Philosophy. The theme 'Knowledge Ecologies' reflected the multiple perspectives that find voice in PESA, it engaged with the networked society and the changes this presented to education. It engaged with ecology and our relationship with the Vanua.

PESA conference was an opportune time for the University of Fiji academics to share an insight into ecologies of knowledge entailing a plethora of ways of knowing that have remained obscure to the dominant western epistemology. Pertinent issues such as climate change, economic tremors, culmination of economic growth, population infiltration, and resource exhaustion were some topics calling academia to re-evaluate existing epistemologies and resituate erstwhile marginalized modes of thought for the greater good.

Fiji being the first nation to sign the Paris Agreement on Climate Change and the Pacific island nations facing the brunt of climate change, global warming and sea level rise, the conference deliberations focused on the future of education relying on our ability to engage with the reality of the current situation, and embrace the plethora of ideas that could affect emissions profiles, better financial management, deeper valuation of pluralist politics. More so, through this conference, academics got an

opportunity to gain a more genuine milieu for education in its role of transmission and co-creation of knowledge for future generation.



9 Conclusion

The year was completed on a high note with the completion of external review. This was achieved through the dedication and commitment of the department members. The department is very positive that the numbers will increase in all the courses. As the Head of Department I wish to thank all my department members for their cooperation and the Dean for school of Humanities and Arts for his continuous support and guidance through the year.

8.3 LANGUAGE, LITERATURE AND COMMUNICATION DEPARTMENT

The Language, Literature and Communication Department staff was committed to providing excellent courses in a warm, friendly and professional environment, as well as caring for every aspect of students' stay. The following undertakings were swiftly followed:

8.3.1 First Landing Chronicle

ELC encourages UniFiji students and staff to create original articles [poetry, short stories, Haiku], paintings, pictures, cartoon strips which are edited and then displayed on the Creative Circle Board.

8.3.2 External Reviewer

The external review of the academic programmes in the Department of Language, Literature and Communication (LLC) was conducted by Dr. Eveline Chan from The University of New England, NSW Australia in November, 2016. Dr. Eveline Chan is a member of the English, Literacies and Languages Education (ELLE) team. Within this group, she specializes in English and literacy and is a member of the Languages, Literacies and Literature Research Network.



The review was conducted in consultation with the Head of Department LLC, academic staff at all levels from programmes coordinators to tutors in both Saweni and Samabula campuses and other key stakeholders within the University.

During the review period, Dr. Chan conducted an extensive review of all undergraduate and postgraduate programmes documents and course materials with reference to the Fiji Qualifications Framework and the University of Fiji Strategic Plan (2017-2021).

The review was conducted as part of the University's continuous improvement programmes of critical self-examination and to assist with its preparation for accreditation. Since the last external review of the department during May 2011, the department has grown in terms of student numbers and further strengthened its programmes structure, content, teaching pedagogy and mode of delivery to name a few. According to Dr. Chan (2017), "the academic programmes of LLC are well-structured to provide flexible options for students to progress from diploma to degree programs at both undergraduate and postgraduate levels."

8.3.3 Staff Farewell

Ms. Suklesh Bali retired and left the University after many years of service. Her contribution to the teaching and learning of Hindi language is immense and noteworthy. The school wishes her all the best for her well-deserved retirement.

8.3.4 Creative Circle

- a) A creative Circle programme was organized: *Celebrating Creativity*, on 12th August 2016. Enchanted scores of people in attendance marveled various forms of creativity and this is a testimony of the success of the programme. This indisputably provided a meaningful display of creativity to our students at Saweni Campus.

UniFiji Creative Circle is an umbrella which presents our talented, multi-skilled and exceptional gifted students and colleagues to showcase their myriad skills and interests. Besides the academic excellence of our students, the Creative Circle gives allowance for such moments where individuals make contact with the creative spirit, that elusive muse of something exceptionally dazzling to present that flash of inspiration as the masterpiece and allowing our creative imaginations to roam free.

- b) LLC students exhibited Creative Activities such as Cultural items and Traditional Indian, Samoan, Kiribati, Tongan Dances on the last Saturday of every month at Port Denarau under the banner of the University of Fiji, thus marketing the University of Fiji. Their performance delighted the magnitude of people gathered and students were requested for repeat performances.

8.3.5 University Of Fiji Alumni – After School Enrichment Programme

LLC Staff enthusiastically participated in this venture and successfully contributed towards the secondary school students' education by taking extra classes for them in the evenings. They were mostly year 12 and Year 13 students.

8.3.6 The University Of Fiji - Open Day

On 9th September 2016 LLC Department displayed books and charts to motivate the students and teachers visiting the Booth. The staff answered and advised students on question asked.

8.3.7 Research Interests And Grants By Llc Staff In 2016

- a) 2016-2017 Grant Application for an interdisciplinary Research Project titled: **“Importance of Teaching/Learning English across the Curriculum”**. Application bid for \$3600: Research Collaboration Ms. Sanjaleen Prasad and Ms Kamala Naiker of Department of Language, Literature and Communication of School of Humanities and Arts. Ms Sandhiya Gounder of University Wide Course was also part of this Research Team
- b) 2016-2017 Grant Application for an interdisciplinary Research Project titled: *Climate change implications in Fiji and the need to redevelop educational policies in Fiji Curriculum, Pedagogy and Assessment*. Application bid for \$8000: Research Collaboration of Ms. Manpreet Kaur, Ms. Atelini Bai –Department of Education, School of Humanities and Arts and Ms. Rigieta Lord –Department of Education, School of Humanities and Arts.
- c) 2016-2017 Grant Application for an interdisciplinary Research Project titled: *Parental Involvement for Literacy Achievement in Fiji Schools*. Application bid for \$5000: Research Collaboration by Ms. Manpreet Kaur and Ms. Sanjaleen Prasad of Department of Language, Literature and Communication of School of Humanities and Arts.
- c) 2016-2017 Grant Application for an interdisciplinary Research Project titled: *Climate change implications in Fiji and the need to redevelop educational policies in Fiji Curriculum, Pedagogy and Assessment*. Application bid for \$8000: Research Collaboration of Ms. Manpreet Kaur, Ms. Atelini Bai –Department of Education, School of Humanities and Arts and Ms. Rigieta Lord –Department of Education, School of Humanities and Arts.

8.3.8 Book Chapter By LLC Staff In 2016

- a) In Springer: *Customary Land and Climate Change Induced Relocation – A Case Study of Vunidogoloa Village, Vanua Levu, Fiji*. Charan, Dhrishna, Kaur, Manpreet, Singh, Priyatma. Department of Science – The University of Fiji, Department of Language and Literature and Communications – The University of Fiji, Department of Science – The University of Fiji.
- b) *English Communications Year 12*, Curriculum Development Unit, Ministry of Education, Fiji, (2016) “Beauty of Language and Literature. Pp. 139-140.

8.3.9 Presented Papers By LLC Staff

- a) PESA Conference 2016 on *Knowledge Ecologies* at Warwick Resort, Sigatoka, Fiji Islands from 8-12 December, 2016. Presentation of a joint paper by Ms. Manpreet Kaur and Ms. Sanjaleen Prasad of The University of Fiji on the title: The Demands of Future Education.
- b) Symposium on *Climate Change and Adaptation in the Pacific Region* in collaboration with The university of Fiji, The Research and Transfer Centre, “Applications of Life Sciences’ of the Hamburg University of Applied Sciences Germany and International Climate Change Information Programme ICCIP at Tanoa Waterfront Hotel in Lautoka, Fiji Islands from 2^{6th} to 2^{8th} of July, 2016. The title of

paper presented on 26th July, 2016: *Customary Land and Climate Change Induced Relocation – A Case Study of Vunidogoloa Village, Vanua Levu, Fiji*. Dhrishna Charan. Manpreet Kaur. Priyatma Singh. Department of Science – The University of Fiji, Department of Language and Literature and Communications – The University of Fiji, Department of Science – The University of Fiji.

- c) Institute of Interdisciplinary Inquiry and The University of Fiji conjoint conference titled: *Diaspora of the Pacific: Multilateral, Intergenerational and Transnational Contexts* held at Anchorage Beach Resort, Fiji Islands from 22nd to 25th April 2016. The title of paper presented: *Fiji-Hindi – a vibrant living identity*. Presented by Ms. Manpreet Kaur.
- d) A paper presented by Ms Kamala Naiker on *Common Errors in Writing* on invitation by the Vice Chancellor in Vice Chancellor's Lecture – 30th November, 2016 at The University of Fiji Hall.
- e) Institute of Interdisciplinary Inquiry and The University of Fiji conjoint conference titled: *Diaspora of the Pacific: Multilateral, Intergenerational and Transnational Contexts* held at Anchorage Beach Resort, Fiji Islands from 22nd to 25th April 2016. The title of the paper presented by Ms. Kamala Naiker: ***Identity Crises and transformative violence in Bharati Mukherjee's Novels***.
- f) Institute of Interdisciplinary Inquiry and The University of Fiji conjoint conference titled: *Diaspora of the Pacific: Multilateral, Intergenerational and Transnational Contexts* held at Anchorage Beach Resort, Fiji Islands from 22nd to 25th April 2016. The title of the paper presented by Ms. Kamala Naiker: Institute of Interdisciplinary Inquiry and The University of Fiji conjoint conference titled: *Diaspora of the Pacific: Multilateral, Intergenerational and Transnational Contexts* held at Anchorage Beach Resort, Fiji Islands from 22nd to 25th April 2016. The title of the paper presented by Ms. Sanjaleen Prasad: *Cruel Optimism Leading to Translocation in Chitra Banerjee's Novels*.

9 Hod's Address

LLC Head of Department, Ms. Kamala Naiker, was invited by Curriculum Development Framework, to present a paper to Heads of Department of Western Secondary Schools on Common errors made by Year 13 students.

10 Girmitt Diwas

Girmitt was celebrated at the University of Fiji Hall on 27/7/16 from 2.00pm. The programme was organized by LLC Staff and students. This marked the remembrance of the Girmittiyas' contribution to Fiji in their period as Indentured Labourers. The public was invited to this Programme.

11 Hindi Diwas

Hindi Diwas was observed on 7/9/16 students at The University of Fiji. Students and teachers of various schools participated.

Hindi Section Staff of LLC Department had a programme in place and students took part in Oratory and Poetry competitions. Refreshment was served to all.

12 Hindi Writers' Workshop

On 26/11/16 a Hindi workshop was organized by Hindi Parishad, Fiji (Western Branch) in collaboration with the Hindi Section Staff. This was held at The University of Fiji Hall.

13 Ek Shaam Hindi ke Naam

Hindi Parishad, Fiji (Western Branch), organized this function in association with the Hindi Section Staff at the University of Fiji Hall. This was an evening program.

14 First Ever Workshop on Professional Writing for Career and Business



The ATS Workshop participants with the two facilitators

This workshop was conducted by Ms Manpreet Kaur and Ms Sanjaleen Prasad on three consecutive Fridays for three weeks. A pleasing feedback motivated the lecturers to conduct further workshops in 2017.

15 Conclusion

The year was completed on a high note with an increase in student number achieved through the dedication and commitment of the SOHA members. The school hopes to increase the intake in all the programmes in the coming year. The Programmes offered can be taken to a higher level next year with the recruitment of senior staff in the area of Linguistics and Professor in Education. I as the Dean wish to thank the staff members of School of Humanities and Arts for making this year a successful and a productive one.

9.0 School of Science and Technology

Curriculum development

New programme, “Masters in Renewable Energy Management (REM)” was approved by CAUQ & FHEC. EU-funded Renewable Energy in the Pacific Islands; Developing Skills and Capacity (EPIC) is a project being conducted by the Department of Science under guidance of Prof. Shawkat Ali and in partnership with University of Alicante, Spain and the University of Papua New Guinea. Through this project the University of Fiji has implemented a Master’s degree in Renewable Energy Management, making it the first of its kind in Fiji.

ESC303(Environmental Impact Assessment) was developed with the dual purpose of fulfilling one of the pre-determined objectives of the USAID PACAM-UniFiji project and as an essential course in the environmental degree stream.

Online Course

An Online Short Course on Food Security and Climate Change was developed and conducted from 21st March – 10th April, 2016. A total of 10 students were enrolled and an income of \$3000 was generated. Courses such as Natural Resource Management and Climate Change and Society were taught through blended mode which entails some face-face and online teaching. The results for both these courses showed improvement from last year and according to the course coordinators this could be attributed to online mode of learning.

The department of science appreciates Prof. Ramesh Sharma’s contributions in enhancing online teaching.

CORE & REM Launch

The University hosted the official launch of its Centre of Renewable Energy (CORE) and its Masters programme in Renewable Energy Management (REM). This event marked the University’s fulfillment of the two major objectives under the Renewable Energy in Pacific Islands: Developing Skills and Capacity (EPIC) project. These objectives were the establishment of a Centre of Renewable Energy (CORE) and the commencement of a Master’s programme in Renewable Energy Management (REM). The launch was held at the Tanoa Waterfront Hotel on the 25th of July with stakeholders from the renewable energy field as invitees. In attendance as chief guest was Deputy Ambassador of EU delegation to the Pacific Mr. Johnny Engel-Hansen. Also gracing the occasion was the Director of the Fiji Higher Education (FHEC) Mrs. Salote Rabuka whose presence and address confirmed the accreditation of the REM master’s programme.



Invited guests at the official launch of the University’s Centre of Renewable Energy (CORE) & Masters Programme in Renewable Energy Management (REM)

Guest Lectures

The department had established a promising association with United Kingdom (UK) researcher Dr. Rosemary Titterton. She assisted with some course development in Biology.

University of Alicante Guest Lectures

The department hosted three professors from its partner University in the EPIC project on campus from the 29th July – 4th August. The professors from the University of Alicante (Spain) presented lectures in their area of expertise related to renewable energy.

The lectures which were spread over the course of a week covered three themes, these were:

- *“From conventional energy sources to renewable energies: A general overview”* - Prof. Dr. Joaquin Silvestre.
- *“Renewable energy in the EU. The case of renewable energy policy in Spain”* - Prof. Dr. Oana Driha.
- *“Applied thermodynamics for renewable energy”* - Prof. Dr. Andrés Fullana.



Potential students of the REM programme & staff from the Science Dept. with two of the visiting professors from University of Alicante

5.0 Field Trips

Science students went for several excursions as part of their course.

Field trips are significant learning tool and provide students with the opportunity to explore the natural environment and get a feel of how things happen in the actual field.



Science student at Marine Education Centre – Shangri-La's Fijian Resort and Spa

Research Engagement

Singh, P., Charan, D., Chandra, V., Raj, K., Railoa, K., Singh, S. “An Assessment of Carbon Footprint at the University of Fiji, Saweni Campus – Proposed Green Campus Initiative” – Research Project- status (Ongoing)

Singh, P., Charan, D., Chandra, V., Raj, K., Railoa, K., Singh, S. “Water Quality Assessment of Rural Drinking Water Supplies in the Western Viti Levu, Fiji: Chemical, Physical, Biotic and Microbial Analysis”- sum of \$10000 received from the University of Fiji, FHEC Research Grant. Research Project- status (Ongoing)

Submitted manuscripts

Singh, P., Charan, D., Kaur, M. *Customary Land and Climate Change Induced Relocation – A Case Study of Vunidogoloa Village, Vanua Levu, Fiji*. Submitted to Springer International Publishing.

Singh, P., Charan, D., Kaur, M. *Fijian Women’s Role in Disaster Risk Management – Climate Change*. Submitted to Pacific Asia Inquiry Journal.

Both papers have been accepted for publication and should be published in another two weeks’ time.

Prasad, R., Deo, A., Charan, D. *A comparison of 27 Day Solar Variation Effect on Rainfall during descending phase of solar cycle 23 near the WPWP region*. Submitted to Open Geosciences

Published interdisciplinary paper

Singh, Priyatma. , Kaur, Manpreet. 2016. Promoting Second Language Development in Fijian Classrooms. *International Journal of Humanities and Cultural Studies*, 3 (2), Pp.897-906.

Submitted grant proposals

Ali, S., Singh, P., Charan, D., Chandra, V., Raj, K., Railoa, K., Singh, S. “Towards Improved Adaptation to Climate Change in the Pacific region (TIACC) - Exploring vulnerabilities and perceptions of adaptive capacity of vulnerable community groups in Fiji” in collaboration with Hamburg University - submitted to the Federal Ministry of Education and Research (BMBF) – Current Status - shortlisted.

Conference Engagements

Joint Stakeholder Conference ACP-EU Co-operation Programmes, Brussels, Belgium;

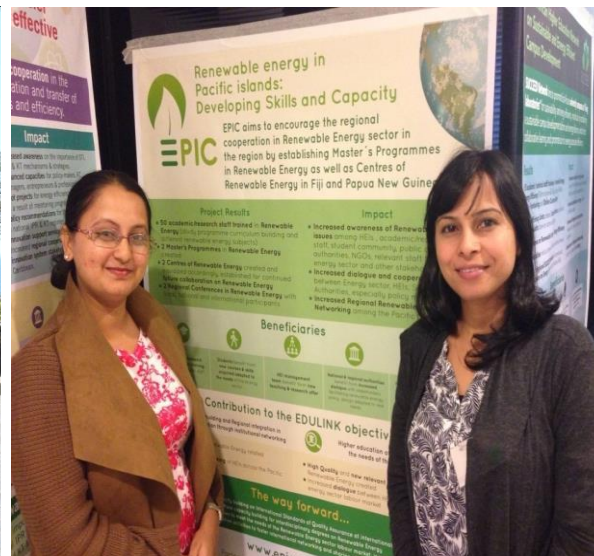
Singh, P., Charan, D. *Joint Stakeholder Conference ACP-EU Co-operation Programmes*, Brussels, Belgium- 5th and 6th of July

Regional Renewable Energy Stakeholder Conference – 6th and 7th Oct, 2016

A two-day Regional Renewable Energy (RE) stakeholder conference was organized by Department of Science in partnership with the Pacific Islands Development Forum Secretariat (PIDF). The conference was held on 6th and 7th of October at the Sofitel Resort in Denarau, Nadi. The event was successful in effectively bringing together experts and stakeholders in the Renewable Energy & Energy Efficiency (RE/EE) sectors. The two-day deliberations has served its objective of providing a platform to raise issues, exchange information, share experiences and best practices by bringing together key actors in the energy industry for the advancement and large scale deployment of renewable energy in the region.



Participants and stakeholders during Day 1 of the Regional Conference



Ms. Dhrishna Charan & Ms. Priyatma Singh at the Joint Stakeholder Conference in Brussels

Symposium on Climate Change and Adaptation in the Pacific Region, Lautoka, Fiji Island;

Singh, P., Charan, D. Kaur, M. *Symposium on Climate Change and Adaptation in the Pacific Region* organised in collaboration with The university of Fiji, The Research and Transfer Centre, "Applications of Life Sciences" of the Hamburg University of Applied Sciences Germany and International Climate Change Information Programme ICCIP at Tanoa Waterfront Hotel in Lautoka, Fiji Islands from 26th to 28th of July, 2016

Paper Presentation and Award

Ms. Priyatma Singh presented a paper on "*Customary Land and Climate Change Induced Relocation – A Case Study of Vunidogoloa Village, Vanua Levu, Fiji*" at the International Symposium on Climate Change Adaptation in the Pacific Region at Lautoka, Fiji on the 26th-28th July 2016. The paper was co-authored by Dhrishna Charan and Manpreet Kaur and was awarded the 3rd best prize amongst approximately 70 other papers written by national, regional and international scholars. The paper is being accepted to be published by Springer journal in its forthcoming issue this year.



V-C Prof. Prem Misir & Principal Investigators and authors of the paper “*Customary Land and Climate Change Induced Relocation – A Case Study of Vunidogoloa Village, Vanua Levu, Fiji*” which was awarded 3rd place at the Climate Change Symposium this year.

Poster Presentation

Singh, P., Charan, D. *Poster presentation on Renewable Energy in the Pacific Islands; Developing Skills and Capacity (EPIC) project* at Symposium on Climate Change Adaptation in the Pacific Region, Lautoka, Fiji, 26th-28th July

The 36th Australasian Polymer Symposium in Brisbane, Australia;

Mr. Kushaal Raj presented his research titled *k-carrageenan, genipin and chitosan cross-linked composites for drug release in simulated gastrointestinal fluids* at The 36th Australasian Polymer Symposium in Brisbane, Australia, 20th -23rd Nov, 2016.

Seminar Presentation

Prof. A. P. Tyagi (Associate Dean Faculty of Science and Technology, FNU) presented a seminar on Genetic Disorders caused by mutation in human genome at the University of Fiji on 4th Nov, 2016.



Prof. A. P. Tyagi delivering his presentation on common genetic disorders at a seminar

Workshop

- The Department of Science hosted a workshop on Energy Foresight which was conducted on the 1st and 2nd of September by two academic professionals from the University of Alicante, Spain. The workshop was attended by Department of science staff and few stakeholders from the government and private sector.
- Staff Development Workshop: Understanding Students is the Key to be a Good Professor. June 16, 2016, the University of Fiji, Saweni, Fiji. Organized by SOHA, Department of Education.
- Developing Pedagogies for Adult Learning. May 7, 2016, the University of Fiji, Saweni, Fiji. Organized by SOHA, Department of Education.
- Staff Development Workshop: Training on e-learning by Prof. Ramesh Sharma June, 2016.
- Careers Teachers Workshop – Presentation, 21st June, 2016, The University of Fiji
- Staff Development Workshop: The University of Fiji staff retreat workshop – 23rd July, 2016

Community Engagement

World Water Day was celebrated at The University of Fiji on May 14, 2016. The program included a speech by keynote speaker, presentations from the Department of Science, and competitions in the forms of an oratory and poster contest. A total of nine secondary schools from the Western division were in attendance for the celebrations.

World Environment Day was celebrated on June 3, 2016. The Science Department organized the day's events which included two presentations by Biodiversity & Conservation students. This was followed by a clean-up campaign within and around the university campus as well as a Tavola tree planting initiative which was assisted by local NGO, The Foundation for Rural Integrated Enterprises & Development (FRIEND).



Students during tree planting and clean up campaign

11.0 Marketing in High Schools (Western Division)

The Science team took part in numerous marketing activities this semester. The team visited High schools in the western division (Sigatoka to Ra corridor), attended the Tilak Careers Day Fair as well as the Courts Carnival in Denarau. Importance was laid on the science courses and the new Masters in Renewable Energy Management (REM) programme.

Open Day

The Open Day was held on September 9, 2016. The Speaker of Parliament of the Republic of Fiji Dr. Jiko Luveni was the keynote speaker for the event. The Science was promoted from Bio/Chem lab at UPSM.

12.0 Departmental Extracurricular Activities

National Chemistry Competition – The Chemical Society of the South Pacific

Mr. Kushaal Raj helped facilitate the National Chemistry battle, the Titration competition and the National Biology Battle for all the secondary schools in Fiji with the Chemical Society of the South Pacific.

Green Scouts Movement

Environmental Science students' participated in the Green Scouts program which was conducted at FNU Natabua campus on August 6th, 2016 and was facilitated by Dr. Ajantha Perera.



Science students at FNU during their green scouts training

R-Software Training

The Pacific Centre for Environment & Sustainable Development (PACE-SD) organized a workshop at The University of The South Pacific on “Statistical Computing using R-Software”. This weeklong training (August 29th- September 2nd) was attended by Ms. Kelera Railoa (Research Assistant). Ms. Kelera disseminated the information to the rest of the Science staff. This statistical program is being incorporated in Climate Change and Society course conducted by the Department of Science.

Training: Social Media Class

Mr. Kushaal from Department of Science attended a three-day workshop on Social Media Class at Savusavu. The workshop was funded by EU and organized by the British Council and Save the Children, Fiji. The workshop was designed to bring together academics interested in social issues, together with NGOs and social media experts, to create online campaigns to address some of Fiji’s most pressing social change issues. The workshop covered popular social media platforms, analytics and campaign messaging and design before asking participants to create their own projects. The training was conducted from 7th to 9th October.

Conference on Advanced Technologies in ICT

Participation at *Conference on Advanced Technologies in ICT* organized by Department of CS/IT and conducted by academic professionals from the University of Auckland and Unitech Institute of technology, New Zealand. 1st, December, 2016

Live streaming of the debate on *Turning the Paris Climate Agreement into Action*

Priyatma Singh, participated in the live streaming of the debate on "**Turning the Paris Climate Agreement into Action**". UniFiji’s Renewable Energy in the Pacific Islands: Developing skills and capacity (EPIC Project) is now being promoted on a global multi-lingual online platform and is part of the “*100 projects for climate*” initiative launched by the French Minister of Environment as a follow up from COP 21 in Paris last year

Alumni Support

The department of Science & ITstaff also participated in after school enrichment program and provided support in tutoring of year 12 and year 13 secondary schools students

Building an ICT Literate Community

Dr. Jesmin Nahar facilitated “Building an ICT Literate Community” series of three free courses to the community. A total of 30 course participants received certificates.

Mr. Alvin Prasad also conducted a 2-hour session on “Foundation Graphic Design” for AAs on Monday 28th November.

10.0 School of Business and Economics

9.1 Department of Management

9.1.1 Research & Publications

The following research projects were conducted by the staff of the management department.

Projects:

- “Analysis of Entrepreneurial Activities in Fiji: Support systems, growth potential and constraints”. This project was continued in 2016.
- “Trade and Women: Major emphasis on Key Export areas, Investments, Education and Challenges faced by Women in Fiji”.
- “Perceptions of Vegetable Market Vendors towards Savings and FPNP”

9.1.2 Publications :

- Dr Ranasinghe M.W. Amaradasa, Prof Narendra Reddy (2016), Factors contributing to success of Business Incubation in Fiji, *International Journal of Social Science and Business*, 1(3), pp 33-36.

9.1.3 Conference papers:

Mr. Avineel Kumar presented the following paper in Singapore on the 12th and 13th December, 2016:

R. Amaradasa, A. Kumar, (2016) “Influence of digitization to perform managerial role – Case of Fiji, Submitted to “6th Annual International Conference on Human Resource Professional Development in Digital Age”

9.1.4 Consultancy

Consultancy on “Job Analysis” for Pacific Fisheries Company Ltd (PAFCO) was done in Nov – Dec 2016. The final report was submitted to the CEO of PAFCO in December. Final presentation to the Board of Directors of PAFCO is yet to be arranged by PAFCO.

9.1.5 Course Administration

- The Department of Management developed “Ecotourism” course which was offered in a blended mode in Semester 2. The course was developed and coordinated by Dr. Navneel Prasad.

- The Department of Management is currently working on a new programme of “Certificate in Sustainable Tourism Management” in collaboration with the Science Department.

9.1.6 Open Day

The Department of Management participated in the University’s Annual Open Day 2016. The Open Day provided a platform for dissemination of course information and address queries.



Mr Avineel Kumar explaining about Management courses during Open Day 2016

9.1.7 Student Exchange

The Department of Management is in the initial stage of discussions with Wuhan University of Technology to establish a Student Exchange programme.

9.1.8 Community Engagement

Professor Reddy and Dr. Navneel Prasad along with other university staff were engaged in ration distribution on behalf of the Sai Organisation to affected families after Tropical Cyclone Winston.



Professor Narendra Reddy, Mr. Sanjai Singh, Mr. Nikleshwar Dutt and Dr. Navneel Prasad as part of the ration distribution team post TC Winston.



Farewell get together organized by final year Management students



Dr. Amaradasa, Mr Avineel Kumar and Mr Vosataki (Management Student) during the Job Analysis at Pacific Fisheries in Levuka.

Department of Accounting

1.0 Research and Publications

The staff from the accounting department conducted the following research projects and publications:

Publications:

- Roy, S (2016). The Significance of Business Ethics as Competency Requirement in Fiji's Accountancy Profession, *Australian Academy of Accounting and Finance Review Journal* 2(3), pp.264-279.
- Raj, S. K and Roy, S (2016). Accounting Theory: an ethical perspective of real life scenarios, *International Journal of Business and Social Research* 6(10), pp. 47-55.

Conferences:

Presentation by Sandhiya Roy at Sydney International Business Research Conference (19-21 March 2016): The significance of business ethics as a competency requirement in Fiji's accountancy profession.

Projects:

'An exploration of taxpayers' knowledge on taxation in Fiji' by Sandhiya Roy, Shivneil Raj and Riaz Azam (Commenced in Dec 2016 and in progress)

2.0 Course Administration

The department of accounting offered twelve UG courses in year 2016 and is currently pursuing to streamline its PG diploma program.

3.0 Open Day and School Marketing

The members of the accounting department actively participated in the 2016 open day and school marketing activities. Sandhiya Roy represented SOBE at Central college Secondary school Careers Expo on 23 June and Shivneil Raj joined the marketing team as SOBE representative to Rakiraki.

4.0 Community Service and Engagement

Ms. Roy was invited as a chief guest on prefect induction at Saru MGM Primary School on 05 February 2016. The members of the department were actively involved in engaging with a number of employers for career benefits to the students.

Department of Economics

1.0 Valuable Department Resources

Ms. Priteshni Chand was on maternity leave in semester 1, 2016 and her teaching load was shared by Mr. Amit Prakash and Mr. Nikeel Kumar. At the end of first semester 2016, Dr. Tikiri Herath bid farewell to the department after serving as Associate Professor of Economics from 2014. In his capacity as the Head of Department, Professor Herath guided and strengthened the department programs and units, in particular, the Postgraduate Diploma in Economics.

2.0 Research & Publication

Research

The following research projects were undertaken by the respective Economics department members:

- “Imports and Re-exports : Behaviour: An Evaluation of Fijian Market.” Amit Prakash & Priteshni Chand
- “Perception Towards FNPF Savings of Vegetable Market Vendors: A case of Western Fiji.” Dr. Navineel Prasad, Mr. Nikeel Kumar & Amit Prakash

Publications

- Peter Josef Stauvermann, Ronald Ravinesh Kumar, Syed Jawad Hussain Shahzad, Nikeel N. Kumar, (2016), Effect of tourism on economic growth of Sri Lanka: accounting for capital per worker, exchange rate and structural breaks, *Economic change & Restructuring(online)*, Nov 2016.

3.0 Consultation & Seminar

Consultation

The department participated in Economics Work Group Consultation facilitated by the Ministry of Education on 21st September, 2016 at the Lautoka Education office. The foremost objective of this consultation was to review and align the Year 13 Economics Syllabi to the current requirements of the market/workplace. Mr. Nikeel Kumar provided a detailed presentation on the related issues, challenges and possible remedies to harmonize content delivery with workplace.



Mr. Nikeel Kumar addresses the stakeholder at the Economics Workgroup Consultation.

Seminar

Prakash A, (2016) “Financial Literacy” presented at Consumer Literacy Seminar in collaboration with Consumer Council of Fiji and Fiji Commerce Commission.



4.0 Open Day

The department participated in the University's Annual Open Day 2016. The Open Day provided a platform for the department to disseminate course information and address queries.



Ms. Priteshni Chand guiding students on Economics courses during the 2016 Open Day.



Mr. Amit Prakash delivers the presentation on the need for financial literacy.

11.0 School of Law

At the end of 2016, the School of Law (SoL) enrolled a total of 351 students both at the Suva and Saweni Campuses of the School of Law and 62 students in the International Relations Programme.

The Graduate Diploma in Legal Practice Programme registered 34 students in total for the academic year 2016. Of these 4 students were international students from Guyana .

All SoL Law Graduates have found employment as lawyers in government departments and law firms.

- 1. Orientation Programme:** The Suva Campus Orientation Programme was held on Monday 15th January 2016. The programme was broadcast via VBC from Saweni campus . A short formal programme followed with light refreshments which allowed for some interaction between students and the staff.
- 2. Lecturers:** Mr Wilfred Golman resigned and joined USP. The Current Dean JDPSOL, Professor Shaista Shameem joined the University on a full time basis in June 2016 having been an Adjunct Professor teaching on a part time basis prior to that. Professor Shaista Shameem had first joined the Law School in 2009 as Associate Professor.
- 3. Graduate Diploma in Legal Practice:** GDLP was offered for the first time in 2 semesters in 2016 with 24 students attending in Semester 1 2016 and 10 students in Semester 2. We had 4 students from Guyana for Semester 1 2016. The Coordinator for the programme in semester 1 was former Crown Solicitor, Mr. Jay Udit

The GDLP prepares law graduates for admission to the practice of law in the High Court of Fiji. It is a competency skills based course with practical activities/tasks and assessments based on “real life” legal practice scenarios to help law graduates acquire the skills necessary (advocacy, mooting and drafting) to work effectively as an entry level lawyer. It is an intensive 15 weeks program.

Immediately after the conclusion of the programme applications will be lodged at the High Court of Fiji for the GDLP participants to get admitted to the Bar. Once they are admitted they can begin to practice as fully fledged lawyers.

- 4. Sir Moti Tikaram Lecture :** The University of Fiji in conjunction with JDPSOL organised the Sir Moti Tikaram Memorial Lecture at Saweni campus on 30th September 2016. The Speaker was District Court Judge of New Zealand, Justice Dr Ajit Singh, formerly of Fiji.
- 5. Inaugural Seminar:** The JDPSOL in association with the Fiji Law Society organized a seminar at Unifiji Suva Campus on 26th September. The Guest Speaker was Justice Dr.Ajit Swaran Singh on *The Legislative & Judicial Response to Family Violence in New Zealand: Lessons for the Legal Community of Fiji.*

6. School of Law students visit to the Parliament : A large group of students and staff from Suva and Saweni campus visited the Parliament of Fiji on 26th September 2016

7. Library Book Donations: Our Alumni Richard Goundar organized a book donation from Federal Magistrates Court in Brisbane with the help of the senior officials from the LDS Church of Fiji.

8. Student Somplaints Policy and Procedure : The School of Law acknowledges that, from time to time, issues may arise between students and the University's academic and administrative staff. The School encourages students to raise any complaints immediately according to the procedures outlined in the policy in order to have them addressed at the earliest stage and to make them easier to resolve speedily

9. The SoL developed its own Style Guide for referencing in all SoL assignments and publications.

The School of Law began working on a number of plans at the end of 2016, namely (i) Sub-strategic Plan, (ii) Marketing Plan; (iii) Post-graduate programme and (iv) Student Advisory and Teaching Support Plan.

12.0 Umanand Prasad School of Medicine (UPSM)

1.0 Introduction

UPSM received new Deanship from late February 2016 with Dr. Abhijit Gogoi as Interim Dean

2.0 UPSM STAFF

<i>MBBS Programm</i>		<i>Nursing Department</i>	
1	Dr. Abhijit Gogoi	1	Ms. Akisi Ravono
2	Dr. Elick Narayan	2	Dr. Litiana Kuridrani
3	Dr. Robert Bancod	3	Ms. Kalesi Rokobeta
4	Dr. Rosario Palo		
5	Dr. James Gugumae		
6	Dr. Fred Merchant		
7	Dr. Gyanendra Prasad		
8	Dr. Mirella Chipongian		
9	MS. Sheemal Sharma		
10	Dr. Dennis Buenafe		
11	Dr. Ricardo Corpuz		
12	Dr. Diva Singh		
13	Dr. Bijend P. Ram		
14	Dr. Maria Cabio		



The launching of Bachelor of Nursing (In – Service) Programme.



3.0 Registered Students

MBBS						
Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
76	63	41	55	36	24	394

Masters of Nursing		
Master of Nursing by Thesis	Master of Nursing by Course Work	Post Graduate Certificate in Nursing Management & Professional Standards
9	48	0

3.1 Master of Nursing by Thesis

1. Altogether we have 9 active students in this program, however 3 have been advised to repeat PMED 802 and PMED 803 for failing to submit satisfactory work within the time plan
2. The remaining 6 have been advised that they should submit to Post Graduate Committee Secretariat by the 30th September, 2016
3. 5 people have applied for the Masters by Thesis: 2 from Kiribas, 1 from the Solomon's and 2 from Fiji. Need to follow up for s1, 2017.

3.2 Master of Nursing by Course Work

1. Our package required that they complete a total of 12 courses. However, the status of completion is explained below:
2. 35 students from Saweni and Suva have completed their 11th course PMED 710 Indigenous Health & complimentary health care from the 11th – 23rd July, 2016 at the Suva campus. Their 12th and final course PMED 711 Strategies for Health Promotion should be completed by late Aug or early Sep
3. 13 students from Labasa completed their 10th course PMED 716 Health Economics, Health Financing & Health Services Reform on the 6th August, 2016. The pending 2 courses (PMED 710 and PMED 711), will be completed by end of September or early October.

3.3 Post Graduate Certificate in Nursing Management & Professional Standards

We have not recruited new students this semester due to manpower shortages within. All new intakes carried forward to s1, 2017

Bachelor Of Nursing In Service		
Lautoka/Sigatoka	Suva	Total
46	22	68

3.4 Bachelor of Nursing in Service

1. Fiji Nursing Council approval received. Awaiting FHEC formal approval, although endorsed in principle
2. It is a 3 trimester program in 12 months and this semester we are offering BNUR 311 Advanced Nursing Theories, Ethics and Perspectives and BNUR 313 Teaching & Learning Health Promotion

4.0 Mode of teaching

1. Face to Face

5.0 Academic Activities

Bachelor of Nursing received approval from The Fiji Nursing Council and awaiting FHEC formal approval, although endorsed in principle.

6.0 Extra Curriculum Activity

Date	Activity	Department
Apr-15	Symposium in Zika Virus	MBBS
Jun-06	Students Exchange Programme with Monash University	MBBS
Jun-07	Staff Development Workshop based on Medical Education Research Update	MBBS
Jun-08	Students Exchange Programme with Monash University	MBBS
Jun-09	Students Exchange Programme with Monash University	MBBS
Jun-10	Students Exchange Programme with Monash University	MBBS
Jun-14	Interim Launch of Bachelor of Nursing In - Service Programme	Nursing Department
Jul-29	Cultural events/ Fashion Show at Port Denerau Carnival	MBBS
Aug- 14 - Aug- 18	Sai Medical Camp in Labasa	MBBS
Aug-19	Sai Medical Conference in Saweni Campus	MBBS
Sep-05	2 Students travelling to Monash University Australia for Student Exchange Programme	MBBS
Oct -05	1. Received Gifts for MBBS year 2 students From Makan's Drug & Pharmaceutical Supplies <ul style="list-style-type: none"> • Measuring Tape *65 • Digital thermometer * 65 • Surgical Scissors*65 • 2*Gold Electrode Blood Glucose Monitoring System for UPSM 	MBBS
Oct 06 – 09	2. Free medical Check up at the Fiji Golf International in partnership with Smart Lab Fiji	MBBS
Oct 22	3. Public Health Preparedness & Community Interventions Projects By Staffs and Year 3 Students	
Oct 26	4. Pinktober Awareness Program	MBBS
Next Year	5. MOU with Adelaide University for Online Nephrology Course for MBBS Year 3-5 Students	

7.0 Future Prospects

1. Expand the current set up to specifically focus on four streams:
 - Medical Research by Staffs
2. MBBS Curriculum revised

9.0 Proposed

9.1 Nursing Department

- An appointment of a PhD in Nursing personnel to coordinate and teach in the program
- Further a Masters in Nursing and Public Health to assist in the teaching of UG & PG.
- 1 Part Time Lecture on seasonal semester appointment

9.2 MBBS Department

- Additional staff for Anatomy, Internal Medicine,
- Library Facility at UNI FIJI House Simla, Lautoka.
- Better spacing facilities at the UNI FIJI Simla, Lautoka.
- UPSM own Cafeteria area



UPSM students attending workshop on Zika Virus

13.0 Marketing and Publicity

Advertising

1. Newspaper Advertising

Advertising in Fiji Times and Fiji Sun is an ongoing activity in marketing, however, we advertised lesser compared with past years. We have minimised advertising in community newspapers; only when free adverts are provided. Advertising in the National Papers was increased this year.

2. Radio Advertisements

Radio advertisements were done to market the University to the audience. The advertisement period was from mid December to mid February before the beginning of the enrolment for Semester 1. Announcer mentions were used during the enrolment drive for semester 2.

3. Television Marketing

Television marketing was also done to market the University to potential students. These adverts were showcased during prime television time during the month of December and January, just before the commencement of the academic year.

4. Outdoor Marketing-Road shows:

Marketing team inclusive of staffs and students had road shows at various locations in the West (Sigatoka, Nadi, Lautoka, Ba, Tavua and Rakiraki). Suva campus staff assisted in the road shows in Suva, Nausori and Nasinu areas.

5. Careers Teachers Workshop

A Careers Teachers workshop was hosted for all Careers teachers in the Western Division. The workshop was very beneficial as over 30 teachers attended the workshop. During the workshop, teachers were also briefed about the courses offered at the University. This proved to be good marketing strategies as we were able to impart crucial information about the University which they would then pass onto their students.

6. Careers Expo

UniFiji together with the Ministry of Education and other Government departments took part in careers Expo at different venues. The Careers expo indeed was a massive success as staff had the opportunity to meet directly with the students to market our programmes. For those places where we could not go, marketing resources were sent through the Ministry of Education- Career's Division.

The Expos were held at:

No	SCHOOL VENUE	PROPOSED	DATES
1	Bua College	Term 1 - Week 6	Tuesday - 23/2/16
2	Niusawa Methodist High School	Term 1 - Week 6	Friday - 26/2/16
3	Yasawa High School	Term 1 - Week 8	Tuesday - 8/3/16
4	Nacula Secondary School- Yasawa	Term 1 - Week 8	Friday - 11/3/16
5	Mulomulo Secondary school	Term 1 - Week 10	Friday - 23/3/16
6	Vatukaloko Secondary school	Term 1 - Week 12	Friday - 8/4/16
7	Rotuma High School	Term 1 - Week 14	Monday - 18/4/16
8	Vunisea Secondary School	Term 2-Week 6	Friday - 17/6/16
9	Levuka Public School	Term 2- Week 8	Friday - 1/7/16
10	Naiyala Secondary School	Term 2-week 10	Friday- 15/7/16
11	Beqa/Yanuca Secondary School	Term 2- Week 12	Friday - 29/7/16

7. UniFiji Open Day

The University's Saweni Campus held Open Days on date, 2016. The Guest Speaker of the event was the Speaker of Parliament, Honourable Jiko Luveni. Number of High Schools visited the Saweni Campus and was able to look at the physical aspects as well the courses offered at the University. Suva Campus held their Open Day on date.



8. Secondary School Visits

Our marketing plan this year also included Secondary School Visits. As in the previous year, the Student Recruitment Committee took full charge of the schools. A team was formed consisting of academic staff as well as support staff that went to various schools in the Western and Central division. This was a massive success as we were able to get students to fill in application forms. These forms would be processed and offer letters given before the next academic year starts.

9. Social Networking

All important dates and events were highlighted on the UniFiji Facebook, Twitter and LinkedIn pages. Daily updates, coverage on events, photos, news articles were shared on daily basis to

grab the attention of the viewers. Important events were captured via live videos and shared on the page. This ensured that people had a chance to view these events despite being anywhere in the world.

Public Relations

10. Public Relations

Media was invited on each event to give news coverage. From new staff and expatriates profiling, open day, girmit celebration, graduations, workshops, etc were covered by media. Supplementary deals were well organised to have free publicity of the university from different aspects.

Events covered were:

- April and December Graduation
- Open Day
- After School Enrichment Programme
- Launch of Bridging of Bachelor of Nursing programme
- Blood Drive
- Academic Industry Collaboration
- Career's Teacher's Workshop
- Climate Change Conference
- Creative Circle
- Curtin University Visit
- Diaspora Conference
- Easter, Diwali, Holi and Fiji Day Celebrations
- Girmit Day
- Staff Retreat
- Medical Conference
- Monarch University Medical Student Exchange
- Professional Writing Workshop
- Ravindranath Tagore Centre Inaugural
- Ratu Sukuna Memorial Lecture
- Sir Moti Tikaram Memorial Lecture
- Education Seminar
- School of Science and Technology Community Development Award
- School of Science and Technology Seminar Series
- Staff Development Workshop
- VC's Public Lectures
- Workshop on Research and Plagiarism
- Zika Virus Conference.

11. Newsletter

The newsletter's name UniMatters was changed to UniPulse. Four UniPulse editions were done throughout 2016. 2000 copies of each were published and distributed to all stakeholders and visitors to the university.

12. Academic-Industry Collaboration

In line with the Strategic Plan of the University, two successful Academic-Industry Collaboration dinners were hosted in June 2016 in Nadi and August 2016 in Suva, respectively. Out of the collaboration, the marketing on wheels (bus advertising) was offered by Classic Busses Limited. This provided a moving billboard concept where the buses had routes from Sigatoka to Ba on daily basis.

Social and Community Engagement

13. Community Engagement

The Vice-Chancellor, Professor Prem Misir initiated community engagements with the nearby villages in 2016. The engagement programmes were held at Lawaki Village on November 10, 2016 and at Lomolomo Village on November 21, 2016. These engagements were helpful as it allowed the staff to interact with the villagers and create more awareness about the University. Medical students with few staff visited different communities in Ba and Lautoka to provide free NCD check ups.

14. International Students Visit

Students from the Curtin University visited The University of Fiji in February. This was their second visit. Professor Shawkat Ali, the Dean for School of Science and Technology initiated this programme with Curtin University. International study experiences assist students from both visiting and hosting universities in building international networks, increases cross-cultural competency, and encourages the students to step outside of their comfort zones.



Two groups from the University of Georgia also visited the campus for a full day of cultural exchange programme. Our students had a good learning sessions with the visiting students.



15. Events

Consumer Literacy Day- A seminar was organised by Marketing and Public Relations Officer to mark the Consumer Literacy Day. It was a public seminar; it was attended by students, staff and members from nearby community and business sectors. Representatives from Commerce Commission and Consumer Council of Fiji also presented and answered questions directed to them.



Representatives from Fiji Commerce Commission and Consumer Council of Fiji at the Consumer Literacy Seminar.

Pinktober- A workshop was held to raise awareness of Breast cancer in men and women. Presentations were done by doctors from Umanand Prasad School of medicine and Fiji Cancer Society.



Marketing Materials

Brochures:

The department brochures were redesigned and printed. Brochures were used in Open Days, School Visits and during Careers' Expo.

Publicity of Events:

Some of the links of national coverage of events are as such:

<http://www.fijitimes.com/story.aspx?id=358984>

<http://fijisun.com.fj/2016/04/23/323-graduate-from-university-of-fiji-lautoka/>

<http://fijitimes.com/story.aspx?id=350744>

<http://www.fijitimes.com/story.aspx?id=351334>

<http://fijitimes.com/story.aspx?id=353395>

<http://www.fbc.com.fj/fiji/46423/uni-fiji-suva-campus-to-open-next-year>

<http://www.fijitimes.com/story.aspx?id=353152>

<https://www.radionz.co.nz/international/pacific-news/313431/change-on-the-cards-for-regional-relations-after-cabinet-reshuffle>

<http://www.fijitimes.com/story.aspx?id=381501>

<http://fijisun.com.fj/2016/09/15/lawyer-will-continue-to-drive-bus-when-needed/>

<http://www.fijitimes.com/story.aspx?id=380880>

<https://asiapacificreport.nz/2016/05/13/fijis-clean-up-campaign-aims-to-take-the-sting-out-of-zika/>

<http://www.fbc.com.fj/fiji/43065/university-of-fiji-to-launch-rabindranath-tagore-centre>

Open Day at Saweni and Suva Campus



Fiji Day Celebration



Girmit Day Celebration



Holi Celebration



Easter Day Celebration



Deepawali Celebrations



Overseas students visiting Unifiji





Community Engagement at Lauwaki and Lomolomo Village



Industry Collaboration Dinner



After School Enrichment Programme



14.0 IT SERVICES

Plans are afoot to develop a comprehensive computer center to include three service modules:

1. Developing academic and user support groups to manage information commons and public computing labs, the Help Desk, a new media center, desktop support, consultation on research on computing problems, web design, end user documentation, support of educational technology and classroom learning spaces, and audio-visual equipment for the University of Fiji's special events.
2. Enterprise software support groups to design, develop, and manage academic software and installation of departmental systems.
3. Infrastructure support groups to manage data center facilities, the campus network with ports, video conferencing, security camera management, and management of the data, voice, and security networks.

The IT Manager currently is reviewing ways to minimize travel expenditure between Saweni Campus and Suva Campus for teaching through IT services. The IT Manager suggested more frequent usage of Skype and video conferencing to reduce the physical mobility of Faculty to teach at the Suva Campus and/or in Labasa. However, there are still significant challenges for video conferencing at the Suva Campus in terms of picture quality, poor lighting, and inadequate classroom facilities. Work is in progress to address these challenges at the Suva campus.

The TURNITIN system has now been introduced in all Schools, the University-Wide Programs, and Foundation courses. Deans should ensure that Faculty members are using TURNITIN. Manager of IT Services Mr. Nalin Goundon, at a meeting with the Deans on September 25, 2015, agreed to allow 20% for referencing errors, a percentage that seems to comply with international best practices.

Mr. Goundon provided procurement information on key research software, thus:
Statistical Package for the Social Sciences (SPSS) – approximately FJ\$300,000
Endnote – approximately FJ\$32,000 for 3 years.

The University of Fiji would be unable to secure these purchases due to the high cost factor. Professor Shawkat Ali, however, pointed out that it was not necessary to purchase software, as open source ones are available for use, and that he was quite willing to facilitate capacity development in this area. I should add that free referencing include Zotero and Mendeley.



15.0 LIBRARY REPORT

User Services

Library opened from 8am till 8pm on week days and 9am to 4pm on Saturdays at Saweni and Suva campuses. On public holidays the libraries were closed. Due to the strong demand from medical students, in second semester we extended the opening hours till 10 pm on week days. The extended service recorded an increase in the usage of medical resources by 5%.

In order to improve the quality of the user service, in-house training sessions arranged for library staff. We handled over 6500 face-to-face enquiries during the year. There were more than 10,000 OPAC searches recorded in 2016. The re-shelving operation handled almost 10,000 books in 2016 with the most of items re-shelved within the day it returned by users.

Collections

Library collection continued to grow. This year we added 1,100 new catalogue records to library's online catalogue database. Under these records more than 2,300 copies have been added. The majority of these copies are donations from various individuals and organisations. During year library purchased around 250 copies on various subject using the library budget. The library holds a total of 27,600 volumes of print books under 16,500 catalogue records created according to the Anglo American Cataloguing Rule 2.

This year we initiated to replace the bound materials of the textbooks that was in high demand with its original version. This was to comply with the copyright guidelines.

Journals

The Library continued the subscription to eight print journals on accounting from Elsevier and Emerald.

Circulation and Inter-Library Loan

These services continued to be very highly used. Highly recommended textbooks are held in Closed Reserve and circulated for a short period of time as per the Short Loan policies, in order to meet the maximum amount of demands. In 2016, there were about 500 inter-library loan with USP Library. The support from USP is great appreciated for resources sharing.

The statistics shows that the medical and law books are the ones in the highest usage. In terms of demand, the medical books need more copies to meet the increasing demand from the medical students. Therefore library is considering to increase the number of copies for medical collection.

Donations

We continued to be grateful for the generosity of our well wishers. Two boxes of Law books received from Tikaram Associates, a complete set of Vedas was donated by the APA, 10 boxes of medical books were received from M/s Value City on behalf of BOOKS 4 PNG KIDS and 32 boxes of Law books including law journals were received from Prof. Ajit Singh.

Electronic Resources

Online Resources: The University Library continued the subscription to the following databases.

ProQuest Central: It provided 10,965 scholarly journals on various subjects through the listed databases.

- ABI/INFORM Complete
- Banking Information Source
- Hoover's Company Profiles
- Pharmaceutical News Index
- ProQuest Asian Business & Reference
- ProQuest Biology Journals
- ProQuest Career and Technical Education
- ProQuest Computing
- ProQuest Criminal Justice
- ProQuest Education Journals
- ProQuest European Business
- ProQuest Family Health
- ProQuest Health Management
- ProQuest Nursing & Allied Health Source
- ProQuest Research Library

LexisNexis: Library continued the access to LexisNexis law database which provided access to judicial case reports and case summaries from courts of New Zealand, Australia and England. Through LexisNexis library had access to the following online resources:

- LinxPlus
- New Zealand law Reports
- CaseBase Australia
- Australian Law reports
- Case Search
- All England Law Reports

HINARI: Through this platform library accessed to a collection of more than 13,550 online journals and 45,800 eBooks on medicine and other subjects from a various publishers including Elsevier, Wiley, Cambridge Oxford, Springer, Taylor & Francis, etc.

Elsevier (ScienceDirect)

- Journals : 3,186
- eBooks : 34,394

Wiley Online Library

- Journals : 1,324
- eBooks : 15,790

Oxford University Press

- Medical Journals : 149
- eBooks : 10979

Cambridge (Medical Journals) : 80

Springer (Medical Journals) 689

Taylor & Francis (Medical Journals): 1005

Lancet (Medical Journals) : 7

Other databases: Some other resources were also available through HINARI. The resources that students mostly made use were Web of Science, Scopus, CINAHL, Informat, and Halsbury's Law of England.

EIFL Journals

University Library also provided access to a number of online databases worth of \$85,000 through an agreement with EIFL consortium at free of charge. These databases on various disciplines were available on campus us. The most important of them were;

- New England Journal of Medicine
- Oxford Journals Collection
- Oxford Dictionary Online
- Oxford Reference Collection
- Nature Publication Journals
- OECD iLibrary
- IOP Journal
- IMF eLibrary.

Information Research Skill Training

Library organised sessions on Information Research Skill training for various groups of students on different days convenient to the them. These sessions were to train students find relevant information from the databases and use online resources effectively. Sessions were conducted for various group of medical students, nursing students, education students, LLC students, management students etc.

The library also provided support on referencing style. There were 6 presentations conducted on Harvard and APA referencing style for various group and more than 350 students attended the sessions.

16.0 RESEARCH AND PUBLICATIONS

No.	Sch.	Topic	Proposer(s)	Approved Funds	Time-Line	Grant No.	Comments
1.	SOBE	<i>“Perception towards FNPF Savings of vegetable market vendors: A case of western Fiji.” -</i>	Navneel Prasad Amit Prakash Nikeel Kumar -	\$5,500.00	June 2016 – Feb. 2017	2016GO VGRT00 1	
2.		<i>“Imports and Re-exports: Behaviour: An Evaluation of Fijian Market.”</i>	Amit Prakash Priteshni Chand	\$1,788.00	June - December	2016GO VGRT00 2	
3.	SoHA	<i>“Unravelling the Inherent Complexities of Quality Education; Emerging Implication for Policy and Practice.”</i>	AP Dr Wahab Ali (amended version)	5,609.10	30 Oct. 2016 – 7 months	2016GO VGRT00 3	
4.		<i>“Parental Involvement for Literacy Achievement in Fiji Schools:”</i>	Manpreet Kaur Sanjaleen Prasad	\$5,000.00	Nov. 2016 – Dec. 2017	2016GO VGRT00 4	
5.	SOST	<i>“Quantum Machine Learning Algorithms.”</i>	Shawkat Ali Neeraj Sharma Kunal Kumar	\$26,700.00	18 months	2016GO VGRT00 5	
6.		<i>“Fish Poisoning and its Impact on Human Life: A Data Dependent Research.”</i>	Jesmin Nahar	18,550.00	May 2016 – June 2017	2016GO VGRT00 6	
7.		<i>“Baseline study or drinking water quality in Arolevu village, Tunalia, Nadi.”</i>	Roselyn Naidu, Anish Maharaj	\$10,504.20	Oct. 2015 – June 2016	2016GO VGRT00 7	Progress Report Received
8.		<i>“The use of GIS in understanding human impacts on Mangrove forests in Viti Levu, Fiji: a time series analysis.”</i>	Roselyn Naidu Anish Maharaj	\$5,185.75	Sept. 2016 – June 2017	2016GO VGRT00 8	Progress Report Received
9.	UPS M	<i>“Climate Change and Sero prevalence Study of Mosquito-borne Virus Diseases in Fiji.”</i>	Dr Abhiji Gogoi, Dr B P Ram, Dr R Corpuz, Mrs S Sharma	\$15,160.00	24 months	2016GO VGRT00 9	

10.		<i>“Training the Intern”: The Ability of a Trainee Intern to Clinically be steadfast with Emergency Medicine.”</i>	Dr M Cabio, Dr M Chipongian, Dr D Buenafe, Dr D Singh	\$2,500.00	July 2016 – July 2017	2016GO VGRT01 0	
11.	SOH A	<i>“Climate Change Implications in Fiji and the need to redevelop educational policies in Fiji Curriculum, Pedagogy and Assessment.”</i>	Atelini Bai Manpreet Kaur Rigieta Lord	\$8,000	May 2016 – April 2017	2016GO VGRT01 1	
12		<i>“Psychological Impact of Disasters on Children in Fiji.”</i>	Atelini Bai Rigieta Lord	\$2,200	May 2016 – April 2017	2016GO VGRT01 2	
13	SOST	<i>“Post-tropical Cyclone Winston and Flooding drinking water quality in the western division of Viti Levu, Fiji: A pilot study.”</i>	Priyatma Singh, Kushaal Singh Drishna, Kelera & Sanjay	\$10,000	May 2016 – Dec. 2016	2016GO VGRT01 3	The official confirmation of the approved grant was communicated in September 2016. The research team wrapped up EPIC project activities by October 10 th and initiated secondary data collection by the end of October. First set of samples were collected and analysed in November and early December. The next field work is scheduled for 1-2 June 2017

17.0 VISITORS

1. Richard Wah – Former Executive Director - FHEC – January 13, 2016
 2. Waisea Rokobera – FHEC– January 13, 2016
 3. Ronika Devi – FHEC– January 13, 2016
 4. Darren Mclean – CEO – Digicel Fiji – January 29, 2016
 5. Wade Tinu – Project Everest– January 29, 2016
 6. Abdul Razak – Commonwealth Tertiary Education Faculty – February 3, 2016
 7. Alex Khawaray – CEO – Australian Bula Resources Pty Ltd – March 2, 2016
 8. August 17, 2016 – CEO from TSLB, Mr Bobby Maharaj-CEO TSLB, Mr. Vimal Krishna-Manager Finance and Manger Student Services with Manager Western.
 9. August 9, 2016 – Seiichi Ishikawa – Centre for International Affairs – Kindai University, Japan
 10. August 1, 2016 – Project Manager EPIC and teaching staff (Renewable Energy) from University of Alicante, Spain.
 11. May 16, 2016 – Dr. Erhard Busek - Jean Monnet Professor with the Institute for the Danube Region and Central Europe (IDM) in Vienna.
- May 16, 2016 – Deputy Head, European Union Delegations - Johnny Engell, Hansen





18.0 MASTER PLAN AND PHYSICAL FACILITIES

The University in 2016 expended about \$5M to purchase and upgrade IT Services, furniture and fittings, and books; and since 2005, the University spent \$2.5M in repairs to the facilities and equipment. The Suva Campus development project is on-going and is estimated to cost approximately \$4m. Furthermore, the university spent \$65,000.00 on Room upgrade and purchased a Generator worth \$250,000.00.

Annual operating costs in 2016, inclusive of salaries and wages, travel and per diem, electricity, telephone, water & sewerage, FHEC, land lease, rent, insurance, advertising and marketing, printing, stationery, postage & photocopy, cleaning & sanitary, graduation, security, and general expenses, amount to **\$8,589,435.66** and the operating revenues total **\$10,398,368.16**. The UoF has achieved much in amassing an appropriate number of enrolled students because its operating revenues (tuition fees, the GoF subvention, and TLSB funds) fully cover the University's operational costs. And so the cash flow problems ensue when some operational revenues are utilized to pay bank loans earmarked for capital projects, and where the operational revenues should solely be applied for recurrent expenditures. Therefore, with no capital funding, capital costs are met from operating revenues, the genesis of the perpetual cash flow problems.

In addition, the Umanand Prasad School of Medicine (UPSM) incurs huge expenditures vis-a-vis salary loading, clinical loading, housing allowance, full-time salary, overload income, and indemnity insurance. An earlier Council body approved this unwarranted package for the medical school faculty. Another issue is that the use of large scheduled overloads adversely impacts quality education delivery in the classroom and at the patient bedside. The UPSM's salary loading and housing allowance to some UPSM staff amount to \$211,530 annually.

Given these circumstances, it is an understatement to assert that the UoF financial status is in dire straits. The UoF as a tuition dependent institution faces further challenges vis-à-vis lagging enrolments, student attrition, and the public's increasing intolerance of higher tuition fees. The UoF must now make a realistic and swift response to its financial predicament.

19.0 UNIVERSITY EVENTS







20.0 VICE-CHANCELLOR'S ENGAGEMENTS

- **December 14, 2016-** Vice-Chancellor gave welcoming remarks at the inauguration of the Rabindranath Tagore Centre at the Saweni Campus.
- **August 19, 2016** – 2nd second Academic Industry Collaboration Dinner in Suva at Grand Pacific Hotel from 7.00pm
- **August 12, 2016** –UniFiji Creative Circle programme at UniFiji Hall from 2.30pm to 3.40pm.
- **August 6, 2016** – meeting with postgraduate students on Saturday at the UoF Hall.
- **August 5, 2016** – Revised proposal for assistance (Instructor in Hindi and Sanskrit; Chair in Hindi) for the University's Hindi and Sanskrit programs from the Government of India.
- **July 26 – July 28, 2016** – Opening remarks at the Symposium on Climate Change Adaptation in the Pacific Region Waterfront Hotel, Lautoka
- **July 25, 2016** – Welcome remarks at the EPIC Launching of REM Master of Renewable Energy and Management – Waterfront Hotel, Lautoka.
- **July 23, 2016** - Faculty/Staff Retreat Workshop – UoF Saweni campus (Minister for Education Dr. Mahendra Reddy as Keynote Speaker).
- **June 17** - Book launching of Professor Churaumanie's novel Prometheus in Dante's Hell and Professor Subramani's Reclaiming the Nation at FNU Lautoka campus.
- **June 7 2016** - University of Monash- UPSM – “Medical Research Workshop” VC delivered a speech on RESEARCH METHODOLOGY –“PICO” FORMULATE AN ANSWERABLE QUESTION
- **June 3, 2016** – 1st Corporate Dinner at Tanoa International Resort (Votualevu, Nadi).
- **June 3, 2016 and June 20, 2016** - Two lectures on the knowledge-based development (KBD) framework lectures at UoF

- **May 25, 2016** - Vice-Chancellor attended a Meeting on the 2016-17 Budget submission with the Minister for Finance and Minister for Education, Heritage and Arts in Suva.
- **May 18, 2016** – Girmitiyas' speech as a Chief Guest on the Indian Indentureship at the Saweni Girmit Mela.
- **May 13, 2016** - Girmitiyas' lecture on The Indian Indentureship in Fiji at UoF Hall.



At State House on Fiji Day 2016 with Prime Minister Bainimarama (second from left), Biman Prasad (third from left) , and the Director of the Human Rights Association (extreme left).

21.0 CONCLUSION

The founder Arya Prathinidhi Sabha (APS) initiated an excellent idea 11 years ago when they created The University of Fiji (UniFiji) as a symbol of hope, knowledge, and service for the people of Fiji, including the underprivileged. Consumed with great passion, the founder created a vision for The University of Fiji, a vision endowed with the rich cultural legacy of the past, the prominence of unity in diversity in the present, and the sustainability of that diversification for the tomorrows to come, a vision that must now become the birthright and agenda for each child in Fiji.

But we must remember that The University of Fiji was birthed at a time of great expectations by the founder, who believed in the institution's capacity to mould the destiny of its people. The founders' passion for the progressive growth of the University of Fiji appropriated its basis from the egalitarian concept of higher education, where no child will suffer exclusion from tertiary education because of inability to pay. But this birth year 2005 of The University of Fiji was the era just following the new millennium, which brought to the fore the prospects of significant changes in society, including a cataclysmic decline in higher education that seemed impetuously determined to demolish the egalitarian concept of higher education.

In consonance with the essence of the new strategic plan, the University now reaches out to the corporate world through its two successful Academic-Industry collaboration events in June 2016 in Nadi and August 2016 Suva, respectively, all in aid of generating sponsored funding, providing work-ready graduates for meeting employability demands, and offering Online and Short Courses/workshops.

The FHEC's full university registration status on The University of Fiji in 2016, the University has the power to determine the qualifications it awards, the programs it delivers resulting in these qualifications, the related learning outcomes, and the curriculum and the appraisal for these programs. Within this context, The University of Fiji has the jurisdictional responsibility for determining and sustaining the academic standards of the academic awards.

Furthermore, the authority to approve programmes for new students is decentralized in semester 1, 2016 to the respective Schools. The implementation of the new enrolment and registration process minimizes students registering in wrong courses. Under the old structure, no one verified the entry for courses which sometimes lead to erroneous data entry. Under the new system, the SAS verifies each student's enrolment to ensure students enroll for appropriate. The SAS has a centralized enrolment data system, which is readily available for quick management decision making.

Finally, the University hosted the official launch of its Centre of Renewable Energy (CORE) and its Master's degree programme in Renewable Energy Management (REM) on July 25, 2016. The REM programme is now underway with its first batch of students currently in their second semester of the programme. Only this University administers the REM program in Fiji.

22.0 FINANCIAL STATEMENTS